

# **Black Dog Watershed Management Commission**

## **AGENDA Wednesday, October 15, 2025 5:00 P.M.**

### **COMMISSIONERS:**

Curt Enestvedt, Chair  
Mike Hughes, Vice Chair  
Scott Thureen, Secretary/Treasurer  
Paul Below  
Rollie Greeno  
Ben Maas, Alternate  
Greg Helms, Alternate

- I. Approval of Agenda
- II. Approval of Minutes – August 20, 2025
- III. Approval of Accounts Payable
- IV. Review Budget Performance Reports
- V. Update on Invasive Fish Removal at Keller Lake
- VI. Miscellaneous
- VII. Adjournment

The City of Burnsville and Black Dog Watershed Management Organization do not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in the admission or access to, or treatment or employment in, its programs, activities, or services.

To obtain this information in alternative forms such as braille, large print, audiotape or qualified readers, please contact the City of Burnsville. Telephone (952) 895-4400, TDD (952) 895-4567.

# Black Dog Watershed Management Commission

## Agenda Background October 15, 2025

### I. Approval of Agenda

Agenda enclosed.

**Action Requested:** A motion be considered to approve the Agenda.

### II. Approval of Minutes from the August 20, 2025, Meeting

Minutes enclosed.

**Action Requested:** A motion be considered to approve the Minutes from the August 20, 2025, meeting.

### III. Approval of Accounts Payable

Accounts payable list enclosed.

**Action Requested:** A motion be considered to approve the accounts payable list as submitted by staff.

### IV. Review of Budget Performance Reports

Current Budget Performance Reports enclosed.

**Action Requested:** No formal action required.

### V. Update on Invasive Fish Removal at Keller Lake

Staff will give an update on the fish removal project planned at Keller Lake.

**Action requested:** This is an informational item

### VI. Miscellaneous

### VII. Adjournment

**DRAFT****Meeting Minutes  
August 20, 2025****MEMBERS PRESENT**

Curt Enestvedt, Chair  
Mike Hughes, Vice Chair  
Scott Thureen, Secretary/Treasurer  
Rollie Greeno  
Paul Below  
Ben Maas, Alternate (*arrived 5:02*)

**MEMBERS ABSENT**

Greg Helms, Alternate

**OTHERS PRESENT**

Greg Williams – Barr Engineering  
Joe Barten – Dakota County Soil & Water Conservation District  
Brian Hartman – City of Apple Valley  
Daryl Jacobson – BDWMO Administrator  
Tammi Carte – BDWMO Secretary

Curt Enestvedt, Chair, called the August 20, 2025, meeting to order at 5pm.

**I. Approval of Agenda**

**Motion by** Thureen, second by Hughes, to approve the August 20, 2025, Agenda as presented.

Ayes – Enestvedt, Hughes, Thureen, Greeno, Below  
Nays – None

**Motion Carried Unanimously**

**II. Approval of Minutes from the July 16, 2025, Meeting**

**Motion by** Hughes, second by Greeno, to approve the July 16, 2025, Minutes as presented.

Ayes – Enestvedt, Hughes, Thureen, Greeno, Below  
Nays – None

**Motion Carried Unanimously**

### III. Approval of Accounts Payable

**Motion by** Thureen, second by Hughes, to approve accounts payable to Barr Engineering in the amount of \$6,236.36 for services from June 28, 2025, through August 1, 2025; and, to Campbell Knutson in the amount of \$150.00 for July 2025 general services; and, to Dakota County Soil & Water Conservation District in the amount of \$14,400.00 for services from April 2025 through June 2025.

Ayes – Enestvedt, Hughes, Thureen, Greeno, Below

Nays – None

**Motion Carried Unanimously**

### IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator, shared the contribution invoices have been sent out and some payments have been received.

**No Formal Action Required**

### V. Approve Contract for Invasive Fish Removal at Keller Lake

Staff reviewed a proposal received for the invasive fish removal. One proposal was received from Carp Solutions. The proposal estimates 6 days of work (three in Fall 2025 and three in Spring 2025), however the actual number of days needed can be adjusted. The cost for 6 days with two crew is \$8,640.00. With additional crew it could be up to \$12,000.

Electro fishing if allowed along with baiting and netting are recommended methods. Once an approved method is agreed on the proposed contract will go to legal counsel for review and approval. Legal will draw up the final contract for signature. Black Dog Commission Chair, Curt, will not be available to sign the final contract. Staff recommends authorizing Daryl Jacobson to sign the contract on behalf of the WMO.

A permit from DNR is required before removal can begin. A copy of the proposal is included with the draft minutes.

**Motion by** Greeno, second by Below, to approve the proposal from Carp Solutions and enter into a contract with them to remove invasive fish from Keller Lake for a cost not to exceed \$12,500 and to give Daryl Jacobson authorization to sign the contract on behalf of the Black Dog WMO.

Ayes – Enestvedt, Hughes, Thureen, Greeno, Below

Nays – None

**Motion Carried Unanimously**

### VI. Miscellaneous

1. The next meeting is scheduled for September 17, 2025, but may be canceled due to scheduling conflicts.
2. LacLavon – the boat channels were treated for milfoil and coontail.

### VII. Adjournment

**Motion by** Thureen, second by Hughes, to adjourn at 5:21pm.

Ayes – Enestvedt, Hughes, Thureen, Greeno, Below

Nays – None

**Motion Carried Unanimously**



August 15, 2025

**Proposal to The Black Dog Watershed Management Organization for goldfish removal from Keller Lake.**

Prepared by:  
Przemek Bajer  
Carp Solutions LLC  
651 335 6261  
contact@CarpSolutionsMN.com  
www. CarpSolutionsMN.com

Prepared for:  
Greg Williams  
Barr Engineering

**Proposed Work**

Per the RFQ, we will conduct goldfish removal using an electrofishing boat as the primary method. We will survey all areas of the lake to locate natural or induced (e.g. with bait) aggregations of goldfish and will consider local information provided by lake residents regarding goldfish aggregations. We will also survey all inlets and outlets and target those with backpack electrofishers if appropriate. The removals will be conducted in the Fall of 2025 and Spring 2026.

While boat electrofishing will be the primary removal method, we anticipate potential multi-gear approaches. For example, if the goldfish aggregate near shore, a combination of block/seine nets and electrofishing may be conducted to restrict the goldfish with the net and remove with electrofishing.

Collected goldfish will be euthanized and disposed of. We will provide the client with the locations of disposal sites.

The removal efforts can be conducted and billed on a daily basis as requested by the client. Each day of removal (8h) with an electrofishing boat will involve a crew of 2 at a daily cost of \$1,440. This includes all costs associated with goldfish disposal, permitting, coordination and reporting. **If multigear approaches are used, which may require one extra crew member, the additional crew member will be billed at \$80/h.**

**We propose three removal days in the Fall 2025 and three in the Spring 2026, but the number of days can be adjusted by the client as desired.**

This quote is contingent on the DNR approving boat electrofishing as a method for removing goldfish. If this method is not permitted, we can conduct the removal using nets (e.g. baited nets, trap nets) at a rate of \$90 per employee per hour.

We will time our visits to the site to periods when conditions are optimal for successful removals. For example, we anticipate that goldfish may form aggregations in the lake in late Fall before the lake freezes over, or near lake inlets in late winter/early Spring.

We will be able to comply with all requirements listed in the General Contractor Requirements section including 1) the liability insurance requirements, 2) detailed accounting of the removal process including maps of goldfish aggregations and removal success, number, size and biomass of goldfish removed, 3) MN DNR permits.

Proposed Budget for six removal days (three in Fall 2025 and three in Spring 2026. The actual number of days can be adjusted by the client using the quoted daily rate:

	crew	hourly	hours	daily \$
Daily removal rate	2	\$90.00	8	\$1,440.00
Total for 6 days				\$8,640.00



**Accounts Payable October 15, 2025 Meeting**

**Barr Engineering - Services from August 2, 2025 through September 26, 2025**

Engineering	\$	2,416.50
Special Projects: General Fund - Water Quality Monitoring: Crystal Lake 2025	\$	5,498.49
	\$	<u>7,914.99</u>

**Accounts Payable Total \$ 7,914.99**



October 6, 2025

Remittance address:  
Lockbox 446104  
PO Box 64825  
St Paul, MN 55164-0825

Black Dog Watershed Management Commission  
City of Burnsville  
13713 Frontier Court  
Burnsville, MN 55337-4720

Attn: Mr. Daryl Jacobson  
Email: [daryl.jacobson@burnsvillemn.gov](mailto:daryl.jacobson@burnsvillemn.gov)

**Re: Engineering & Environmental Consulting Services**

**Invoice of Account with  
BARR ENGINEERING COMPANY**

For professional services during the period of August 2, 2025 through September 26, 2025

TOTAL PAYABLE THIS INVOICE:		\$7,914.99
Allocation:		
Engineering:		\$2,416.50
Special Projects General Fund:		
• Crystal Lake 2025 WQ Monitoring		\$5,498.49
Public Education:		
• Watershed Annual Report (Newsletter)		\$0.00
• Annual Activity Report (BWSR)		\$0.00

Barr declares under the penalties of law that this account, claim, or demand is just and that no part of it has been paid.



Karen L. Chandler  
Vice President



10-7-25

BUDGET SUMMARY - 2025 FY  
Black Dog Watershed Management Commission  
August 2, 2025 through September 26, 2025

Work Description	2025 Barr Budget	Current Invoice	Spent This Year	Balance
Engineering	34,000.00	2,416.50	17,144.00	16,856.00
Special Projects: General Fund				
<i>Reporting on Orchard Lake 2024 Water Quality Monitoring</i>	7,500.00	0.00	6,492.00	1,008.00
<i>Crystal Lake 2025 Management Level Monitoring</i>	22,300.00	5,498.49	16,717.42	5,582.58
Subtotal -- Special Projects: General Fund	29,800.00	5,498.49	23,209.42	6,590.58
Water Quality Monitoring				
<i>Update Trend Analyses</i>	2,200.00	0.00	1,530.00	670.00
Subtotal -- W.Q. Monitoring	2,200.00	0.00	1,530.00	670.00
Public Education				
<i>Watershed Annual Report</i>	5,100.00	0.00	5,446.50	(346.50)
<i>Annual Activity Report (BWSR)</i>	3,600.00	0.00	3,496.50	103.50
Subtotal -- Public Education	8,700.00	0.00	8,943.00	(243.00)
Total Services	74,700.00	7,914.99	50,826.42	23,873.58

# INVOICE



Remittance address:  
Barr Engineering Co.  
Lockbox 446104  
PO Box 64825  
St Paul, MN 55164-02825  
FEIN #: 41-0905995 Inc: 1966

## Bill to:

Mr. Daryl Jacobson  
Black Dog WMO  
City of Burnsville  
13713 Frontier Court  
Burnsville, MN 55337-4720

October 06, 2025  
Invoice No: 23190374.25 - 7

<b>Total this Invoice</b>	<b>\$2,416.50</b>
---------------------------	-------------------

## Regarding: BDWMO 2025 Engineering Services

This invoice is for professional services related to the above project.

### Professional Services from August 02, 2025 to September 26, 2025

Job:	2025	Engineering Services
Task:	001	Attend BDWMO Meetings

#### Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist IV				
Williams, Sterling	2.00	185.00	370.00	
	2.00		370.00	
<b>Subtotal Labor</b>				<b>370.00</b>
		<b>Task Subtotal</b>		<b>\$370.00</b>

Task:	002	Miscellaneous Consulting
-------	-----	--------------------------

#### Labor Charges

	Hours	Rate	Amount	
Vice President				
Chandler, Karen	1.40	225.00	315.00	
Engineer / Scientist / Specialist IV				
Williams, Sterling	8.50	185.00	1,572.50	
Support Personnel III				
Dietrich, Erin	.20	195.00	39.00	
Support Personnel II				
Nypan, Nyssa	1.00	120.00	120.00	
	11.10		2,046.50	
<b>Subtotal Labor</b>				<b>2,046.50</b>
		<b>Task Subtotal</b>		<b>\$2,046.50</b>
		<b>Job Subtotal</b>		<b>\$2,416.50</b>
		<b>Total this Invoice</b>		<b>\$2,416.50</b>

Invoiced to Date	Current	Prior	Total	Received	A/R Balance
	2,416.50	20,876.00	23,292.50	20,876.00	2,416.50

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager, at (952) 832-2945 or email at [gwilliams@barr.com](mailto:gwilliams@barr.com).

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.  
4300 MarketPointe Drive, Suite 200, Minneapolis, MN 55435 | 952-832-2600 | fax 952-832-2601 | [barr.com](http://barr.com)



# INVOICE

**Bill to:**

Mr. Daryl Jacobson  
Black Dog WMO  
City of Burnsville  
13713 Frontier Court  
Burnsville, MN 55337-4720

Remittance address:  
Barr Engineering Co.  
Lockbox 446104  
PO Box 64825  
St Paul, MN 55164-02825  
FEIN #: 41-0905995 Inc: 1966

October 06, 2025  
Invoice No: 23190375.25 - 8

<b>Total this Invoice</b>	<b>\$5,498.49</b>
---------------------------	-------------------

**Regarding: Management Level Water Quality Monitoring**

This invoice is for professional services related to the above project.

**Professional Services from August 02, 2025 to September 26, 2025**

Job:	CHR	Crystal Lake 2025 Water Qual Monitoring
Task:	100	Monitoring Data Mgmt & Proj Mgmt

**Labor Charges**

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Olson, Terri	.80	170.00	136.00
Engineer / Scientist / Specialist II			
Menken, Kevin	.50	145.00	72.50
Engineer / Scientist / Specialist I			
Kramarczuk, Katie	6.70	115.00	770.50
Schneider, Anna	.70	110.00	77.00
Technician II			
Melmer, David	12.80	115.00	1,472.00
Wolf, Matthias	1.80	105.00	189.00
Technician I			
Gurfinkel, Avi	4.90	75.00	367.50
Support Personnel II			
Treanor, Margaret	3.10	130.00	403.00
	31.30		3,487.50
<b>Subtotal Labor</b>			<b>3,487.50</b>

**Subconsultant Charges**

Subconsultants		
7/31/2025	RMB Environmental Laboratories Inc	157.08
8/25/2025	RMB Environmental Laboratories Inc	157.08
9/11/2025	RMB Environmental Laboratories Inc	157.08
<b>Subtotal Subconsultant</b>		<b>471.24</b>

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23190375.25	BDWMO Managment Level Water Quality Mon	Invoice	8
---------	-------------	---	---------	---

#### Unit Charges

Barr Vehicle Daily Rate	2.0 days @ 115.00	230.00	
Canoe	2.0 days @ 45.00	90.00	
Ice (per bag)	4.0 ea @ 3.10	12.40	
Kemmerer Vertical Bottle Sampler	1.5 days @ 33.50	50.25	
Water Quality Meter (YSI 556)	2.0 days @ 90.00	180.00	
Vehicle (Mileage)	93.0 miles @ 0.70	65.10	
<b>Subtotal Units</b>			<b>627.75</b>
	<b>Task Subtotal</b>		<b>\$4,586.49</b>

Task: 200 Phytoplankton Counts

#### Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III				
Rattei, Margaret	5.70	160.00	912.00	
	5.70		912.00	
<b>Subtotal Labor</b>				<b>912.00</b>
	<b>Task Subtotal</b>			<b>\$912.00</b>
	<b>Job Subtotal</b>			<b>\$5,498.49</b>
	<b>Total this Invoice</b>			<b>\$5,498.49</b>

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	5,498.49	17,161.93	22,660.42	17,161.93	5,498.49

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager, at 952.932.2945, or email [gwilliams@barr.com](mailto:gwilliams@barr.com).

**BLACK DOG WMO**  
**CASH ACTIVITY REPORT 2025**

Expenditures:																
					Monthly	General	Special	Special	Special							
Date	Description	Deposits	Check #	Check Amount	Cash Balance	Engineering Support	Projects (General)	Projects (Capital)	Projects (Gen. Reserve)	Insurance	Legal & Audit	Admin Support	Public Education	Water Quality Monitoring	Conf Public	Contingency
Balance as of 12/31/24					622,861.73											
15-Jan	Barr Engineering Co (2024)		1844	2,170.00		2,053.50	116.50									
15-Jan	Campbell Knutson (2024)		1845	157.50							157.50					
15-Jan	Metropolitan Council (2024)		1846	3,040.00										3,040.00		
15-Jan	Dakota County Soil&Water Cons Dist (2024)		1847	12,025.00			11,050.00						975.00			
31-Jan	Interest Income	2,304.21														
01/31/25 Balance		2,304.21		17,392.50	607,773.44	2,053.50	11,166.50	-	-	-	157.50	-	975.00	3,040.00	-	-
19-Feb	Barr Engineering Co		1848	4,320.00		2,685.00	870.00							185.00	580.00	
19-Feb	Campbell Knutson		1849	245.00							245.00					
19-Feb	City of Burnsville (2024)		1850	24,412.80								24,412.80				
28-Feb	Interest Income	2,001.71														
02/28/25 Balance		2,001.71		28,977.80	580,797.35	2,685.00	870.00	-	-	-	245.00	24,412.80	185.00	580.00	-	-
19-Mar	Barr Engineering		1851	5,645.50		1,647.50	549.00							3,265.00	184.00	
19-Mar	Campbell Knutson		1852	35.00							35.00					
31-Mar	Interest Income	2,115.65														
03/31/25 Balance		2,115.65		5,680.50	577,232.50	1,647.50	549.00	-	-	-	35.00	-	3,265.00	184.00	-	-
16-Apr	Barr Engineering		1853	4,377.50		1,223.00	948.00							1,256.50	950.00	
16-Apr	Campbell Knutson		1854	85.00							85.00					
16-Apr	Dakota County Soil & Water		1855	1,500.00										1,500.00		
30-Apr	Interest Income	2,034.60														
04/30/25 Balance		2,034.60		5,962.50	573,304.60	1,223.00	948.00	-	-	-	85.00	-	2,756.50	950.00	-	-
21-May	Barr Engineering		1856	7,547.25		2,479.00	4,883.25							185.00		
31-May	Interest Income	2,074.00														
05/31/25 Balance		2,074.00		7,547.25	567,831.35	2,479.00	4,883.25	-	-	-	-	-	185.00	-	-	-
30-Jun	Interest Income	1,973.33														
06/30/25 Balance		1,973.33		-	569,804.68	-	-	-	-	-	-	-	-	-	-	-
16-Jul	Barr Engineering		1857	11,441.32		2,657.00	5,879.82							2,904.50	-	
16-Jul	Campbell Knutson		1858	35.00							35.00					
16-Jul	LB Carlson LLP		1859	6,300.00							6,300.00					
16-Jul	League of MN Cities Ins Trust		1860	2,828.00												
31-Jul	Interest Income	2,028.57								2,828.00						
07/31/25 Balance		2,028.57		20,604.32	551,228.93	2,657.00	5,879.82	-	-	2,828.00	6,335.00	-	2,904.50	-	-	-
20-Aug	Barr Engineering		1861	6,236.36		2,388.50	3,847.86									
20-Aug	Campbell Knutson		1862	150.00							150.00					
20-Aug	Dak Cty Soil & Water Cons Dist		1863	14,400.00										14,400.00		
14-Aug	City of Lakeville	25,939.00														
27-Aug	City of Apple Valley	10,334.00														
27-Aug	City of Eagan	534.00														
31-Aug	Interest Income	2,027.08														
08/31/25 Balance		38,834.08		20,786.36	569,276.65	2,388.50	3,847.86	-	-	-	150.00	-	14,400.00	-	-	-
5-Sep	City of Burnsville	94,693.00														
30-Sep	Interest Income	2,230.54														
09/30/25 Balance		96,923.54		-	666,200.19	-	-	-	-	-	-	-	-	-	-	-
Total Revenue		150,289.69	Total Expense		106,951.23	15,133.50	28,144.43	-	-	2,828.00	7,007.50	24,412.80	24,671.00	4,754.00	-	-
Less: 2024 A/R		-	Less: 2024 A/P		(41,805.30)	(2,053.50)	(11,166.50)	-	-	-	(157.50)	(24,412.80)	(975.00)	(3,040.00)	-	-
December LMC insurance reclass		-			-											
Total YTD 2025 Revenue		150,289.69	Total YTD 2025 Exp		65,145.93	13,080.00	16,977.93	-	-	2,828.00	6,850.00	-	23,696.00	1,714.00	-	-
			2025 Budget		155,100.00	34,000.00	46,000.00	-	-	2,500.00	11,000.00	25,000.00	25,700.00	5,400.00	500.00	5,000.00
			Budget Remaining		89,954.00	20,920.00	29,022.07	-	-	(328.00)	4,150.00	25,000.00	2,004.00	3,686.00	500.00	5,000.00
YTD Interest Income		18,789.69														

# BLACK DOG WATER MANAGEMENT COMMISSION

## Budget Performance Report September 30, 2025

	CURRENT MONTH	YEAR TO DATE			
	ACTUAL	GENERAL FUND BUDGET	CAPITAL IMPROVEMENT FUND BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>Opening Fund Balance</b>		\$ 452,567	\$ 128,489	\$ 581,056	
<b>REVENUES :</b>					
<b>Member Contributions:</b>					
City of Apple Valley	\$ -	\$ 9,362	\$ 972	\$ 10,334	\$ -
City of Burnsville	94,693	85,489	9,204	94,693	-
City of Eagan	-	534	-	534	-
City of Lakeville	-	23,615	2,324	25,939	-
Total Member Contributions	94,693	119,000	12,500	131,500	-
<b>Other Revenues:</b>					
Interest	\$ 2,231	\$ 15,000	\$ -	\$ 18,791	\$ 3,791
Grant (State of MN BWSR)	-	-	-	-	-
Total Other Revenue	2,231	15,000	-	18,791	3,791
<b>Total Revenues</b>	<b>\$ 96,924</b>	<b>\$ 134,000</b>	<b>\$ 12,500</b>	<b>\$ 150,291</b>	<b>\$ 3,791</b>
<b>EXPENDITURES :</b>					
General Engineering Support	\$ -	\$ 34,000	\$ -	\$ 13,080	\$ 20,920
Special Projects - General Fund	-	46,000	-	16,978	29,022
Special Projects - Capital Improvement Fund	-	-	-	-	-
Special Projects - General Fund Reserve	-	-	-	-	-
Insurance	-	2,500	-	2,828	(328)
Legal and Audit	-	11,000	-	6,850	4,150
Administrative Support	-	25,000	-	-	25,000
Public Education	-	25,700	-	23,696	2,004
Water Quality Monitoring	-	5,400	-	1,714	3,686
Conference/Publications	-	500	-	-	500
Contingency	-	5,000	-	-	5,000
<b>Total Expenditures</b>	<b>-</b>	<b>155,100</b>	<b>-</b>	<b>65,146</b>	<b>89,954</b>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	96,924	(21,100)	12,500	85,145	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES PLUS OPENING FUND BALANCE				666,201	
TOTAL CASH AVAILABLE 9/30/2025	333,200				
<b>Fund Balance 9/30/2025</b>	<b>\$ 666,201</b>				