

**APPROVED**  
**Meeting Minutes**  
**June 21, 2023**

**MEMBERS PRESENT**

Mike Hughes, Vice Chair  
Lynette Dunsworth  
Rollie Greeno

**MEMBERS ABSENT**

Curt Enestvedt, Chair  
Scott Thureen, Secretary/Treasurer  
Greg Helms, Alternate

**OTHERS PRESENT**

Karen Chandler – Barr Engineering  
Cole Birkeland – Campbell Knutson  
Jessica Schaum – City of Apple Valley  
Curt Coudron – Dakota County Soil & Water Conservation District  
Daryl Jacobson – BDWMO Administrator  
Tammi Carte – BDWMO Secretary

Mike Hughes, Vice Chair, called the June 21, 2023 meeting to order at 5:00pm.

I. Approval of Agenda

**Motion by** Greeno, second by Dunsworth, to approve the June 21, 2023 Agenda as presented.

Ayes – Hughes, Dunsworth, Greeno

Nays – None

**Motion Carried Unanimously**

II. Approval of Minutes from the May 17, 2023 Meeting

**Motion by** Dunsworth, second by Greeno, to approve the May 17, 2023 Minutes with the correction to Curt Enestvedt's role to Chair.

Ayes – Hughes, Dunsworth, Greeno

Nays – None

**Motion Carried Unanimously**

### III. Approval of Accounts Payable

**Motion by** Greeno, second by Dunsworth, to approve accounts payable to Barr Engineering in the amount of \$7,263.99 for services from April 29, 2023 through June 2, 2023; and, to Campbell Knutson in the amount of \$35.00 for May 2023 general services; and, to League of MN Cities Insurance Trust in the amount of \$2,842.00 for LMCIT Property/Casualty Insurance for the period of July 15, 2023 to July 15 2024.

Ayes – Hughes, Dunsworth, Greeno

Nays – None

**Motion Carried Unanimously**

### IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator, shared the proposed plan, budget, and the proposed 2024 member contributions will be sent to member cities.

**No Formal Action Required**

### V. Approval of 2022 Annual Activity Report

The Commission is required to generate and distribute an Annual Activity Report. A “Draft” of the 2022 Annual Activity Report was provided to the Commission for review prior to tonight’s meeting.

In 2024, the Black Dog WMO will implement its new ten year Watershed Plan that will include goal tracking. The 2022 Activity Report draft did not include mention of tracking measurable goals. Language will be added to the report to address goal tracking. Commissioners feel it’s important to continue including tracking history for comparing progress.

Motion by Dunsworth, second by Greeno, to approve the annual activity report with the changes discussed and authorize staff to distribute to the appropriate parties.

Ayes – Hughes, Dunsworth, Greeno

Nays – None

**Motion Carried Unanimously**

### VI. Miscellaneous

1. The July Black Dog meeting may be canceled. If canceled, the next scheduled Commission meeting is August 16, 2023.

### VII. Adjournment

**Motion by** Greeno, second by Dunsworth, to adjourn at 5:20pm.

Ayes – Hughes, Dunsworth, Greeno

Nays – None

**Motion Carried Unanimously**