

Black Dog Watershed Management Commission

AGENDA

Wednesday, May 17, 2023

5:00 P.M.

COMMISSIONERS:

Curt Enestvedt, Chair

Mike Hughes, Vice Chair

Scott Thureen, Secretary/Treasurer

Rollie Greeno

Lynette Dunsworth

Greg Helms, Alternate

- I. Approval of Agenda
- II. Approval of Minutes – April 19, 2023
- III. Approval of Accounts Payable
- IV. Review Budget Performance Reports
- V. Approval of Liability Coverage Waiver Form
- VI. Approval of Draft 2024 Work Plan and Budget
- VII. Miscellaneous
- VIII. Adjournment

The City of Burnsville and Black Dog Watershed Management Organization do not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in the admission or access to, or treatment or employment in, its programs, activities, or services.

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Black Dog Watershed Management Commission

Agenda Background May 17, 2023

I. Approval of Agenda

Agenda enclosed.

Action Requested: A motion be considered to approve the Agenda.

II. Approval of Minutes from the April 19, 2023 Meeting

Minutes enclosed.

Action Requested: A motion be considered to approve the Minutes from the April 19, 2023 meeting.

III. Approval of Accounts Payable

Accounts payable list enclosed.

Action Requested: A motion be considered to approve the accounts payable list as submitted by staff.

IV. Review of Budget Performance Reports

Current Budget Performance Reports enclosed.

Action Requested: No formal action required.

V. Approval of the Liability Coverage Waiver Form

Each year in conjunction with completing the Black Dog WMO's insurance application the Commission is required to complete a Liability Coverage Waiver Form. This form states whether or not the WMO wishes to waive the statutory tort liability limits. Historically, the Black Dog WMO has chosen not to waive the monetary limits on tort liability established by MN statutes.

Action requested: Consider a motion to approve liability coverage waiver form not waiving the monetary limits on municipal tort liability established by MN Statutes 466.04

VI. Approval of the Draft 2024 Work Plan and Budget

Enclosed is a "Draft" Work Plan and Budget for 2024. Per the Black Dog WMO Joint Powers Agreement, the Commission is to send out a proposed budget for 2024 by July 1, 2023.

Staff will provide an overview of the work plan and budget at the meeting and answer any questions Commissioners might have.

Action Requested: Commissioners consider a motion approving the 2024 work plan and budget for distribution to member cities.

VII. Miscellaneous

VIII. Adjournment

DRAFT

Meeting Minutes

April 19, 2023

MEMBERS PRESENT

Mike Hughes, Vice Chair
Scott Thureen, Secretary/Treasurer
Rollie Greeno
Lynette Dunsworth

MEMBERS ABSENT

Curt Enestvedt, Chair
Natalie Walker, Alternate
Greg Helms, Alternate

OTHERS PRESENT

Karen Chandler – Barr Engineering
Greg Williams – Barr Engineering
Kevin Menken – Barr Engineering
Jared Shepherd – Campbell Knutson
Samantha Berger – City of Apple Valley
Ann Messerschmidt – City of Lakeville
Curt Coudron – Dakota County Soil & Water Conservation District
Daryl Jacobson – BDWMO Administrator
Tammi Carte – BDWMO Secretary

Mike Hughes, Vice Chair, called the April 19, 2023 meeting to order at 5:01 pm.

I. Approval of Agenda

Motion by Thureen, second by Dunsworth, to approve the April 19, 2023 Agenda as presented.

Ayes – Hughes, Thureen, Dunsworth, Greeno
Nays – None

Motion Carried Unanimously

II. Approval of Minutes from the February 15, 2023 Meeting

Motion by Greeno, second by Dunsworth, to approve the February 15, 2023 Minutes as presented.

Ayes – Hughes, Thureen, Dunsworth, Greeno
Nays – None

Motion Carried Unanimously

III. Approval of Accounts Payable

Motion by Thureen, second by Greeno, to approve accounts payable to Barr Engineering in the amount of \$11,558.72 for services from January 28, 2023 through March 31, 2023; and, to Campbell Knutson in the amount of \$210.00 for February 2023 general services; and, to Dakota County Soil & Water Conservation District in the amount of \$11,412.50 for website maintenance and Landscaping for Clean Water service July 2022 through September 2022; and to Dakota County Soil & Water Conservation District in the amount of \$1,170.00 for website maintenance and website hosting January 2023 through March 2023.

Ayes – Hughes, Thureen, Dunsworth, Greeno

Nays – None

Motion Carried Unanimously

IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator, shared the 2024 budget will be presented at the next meeting for review and consideration.

No Formal Action Required

V. Review the 2022 Lac Lavon Water Quality Report

In 2022 Barr Engineering performed increased water quality monitoring on Lac Lavon. Kevin Menken with Barr reviewed the monitoring performed and the results of the monitoring at tonight's meeting. A copy of the report was provided to the Commission for review prior to this meeting. The technical memo provides information most people will find beneficial. The technical reference document provides more detailed information and data.

Motion by Greeno, second by Dunsworth, to accept the 2022 Lac Lavon Water Quality Report as presented.

Ayes – Hughes, Thureen, Dunsworth, Greeno

Nays – None

Motion Carried Unanimously

VI. Review 2022 Orchard Lake Habitat Monitoring Report

Habitat monitoring was performed on Orchard Lake in 2022. Greg Williams, Barr Engineering, reviewed the report at tonight's meeting. A copy of the report was provided to the Commission for review prior to this meeting. The technical memo provides information most people will find beneficial. The technical reference document provides more detailed information and data.

Include in the report that the City of Lakeville is implementing additional water quality improvements, including the installation of an environmental manhole.

Motion by Dunsworth, second by Thureen, to accept the 2022 Orchard Lake Habitat Monitoring Report with edits requested at the meeting.

Ayes – Hughes, Thureen, Dunsworth, Greeno

Nays – None

Motion Carried Unanimously

VII. Review 2022 Watershed Annual Report (Newsletter)

A copy of the draft 2022 Annual Watershed Report was provided to the Commission for review prior to tonight's meeting. Karen Chandler, Barr Engineering, reviewed the report at the meeting and requested comments from staff and Commissioners.

Several edits were requested by the Commission.

- Include the goldfish were found in Keller Lake and are reduced in numbers at this time.
- Remove the Water Quality Warriors piece.
- Include the City of Lakeview is seeking a volunteer to represent Lakeville as a Commission member.
- Update the Commission member list included in the report by removing Natalie Walker, who has withdrawn from the Commission.

Motion by Thureen, second by Greeno, to approve the 2022 Annual Watershed Report with edits requested at the meeting.

Ayes – Hughes, Thureen, Dunsworth, Greeno

Nays – None

Motion Carried Unanimously

VIII. Miscellaneous

1. The next Black Dog WMO meeting is scheduled for May 17, 2023.
2. Karen Chandler, Barr Engineering, is transitioning to less participation in the Commission. Greg Williams will be taking on a greater role with the Commission.
3. Curt Coudron, Dakota County Soil and Water Conservation District, announced they are seeking collaboration with other watershed districts for educational outreach. More information will come on this effort as it develops.
4. Ann Messerschmidt, City of Lakeville, announced they are having a watershed cleanup day in conjunction with the Earth Day cleanup. The event is taking place on Saturday, April 22, 2023. Check Lakeville's website for additional information about the event.

IX. Adjournment

Motion by Greeno, second by Dunsworth, to adjourn at 6:09 pm.

Ayes – Hughes, Thureen, Dunsworth, Greeno

Nays – None

Motion Carried Unanimously



Accounts Payable - May 17, 2023 Meeting

Barr Engineering - Services from April 1, 2023 through April 28, 2023

Engineering	\$	2,828.72
Special Projects: General Fund - 2022 Water Quality Monitoring - Lac Lavon	\$	3,207.50
Special Projects: General Fund - 2023 Mang Level Mon - Keller Lake	\$	831.68
Water Quality Monitoring - 2022 Orchard Lake Habitat Monitoring	\$	2,432.00
Water Quality Monitoring - Update Trend Analyses	\$	540.00
Public Education - Watershed Annual Report	\$	1,118.00
Public Education - Annual Activity Report (BWSR)	\$	165.00
	\$	<u>11,122.90</u>

Campbell Knutson

General Services - April 2023	\$	385.00
	\$	<u>385.00</u>

Accounts Payable Total \$ 11,507.90

resourceful. naturally.
engineering and environmental consultants



Remittance address:

Lockbox 446104

PO Box 64825

St Paul, MN 55164-0825

May 8, 2023

Black Dog Watershed Management Commission
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

Attn: Mr. Daryl Jacobson

RE: Engineering & Environmental Consulting Services

**Invoice of Account with
BARR ENGINEERING COMPANY**

For professional services during the period of April 1, 2023 through April 28, 2023

TOTAL PAYABLE THIS INVOICE:	\$ 11,122.90
Allocation:	
Engineering	\$ 2,828.72
Special Projects: General Fund	
• Reporting on Lac Lavon 2022 Water Qual Mon	\$ 3,207.50
• Reporting on Keller Lake 2023 Mang Level Mon	\$ 831.68
Water Quality Monitoring	
• Reporting on 2022 Orchard Lake Habitat Mon	\$ 2,432.00
• Update Trend Analyses	\$ 540.00
Public Education	
• Watershed Annual Report	\$ 1,118.00
• Annual Activity Report (BWSR)	\$ 165.00

Barr declares under the penalties of law that
this account, claim, or demand is just and that
no part of it has been paid.

JK
Daryl Jacobson
5-8-23

Karen L. Chandler

Karen L. Chandler
Vice President

BUDGET SUMMARY - 2023 FY
Black Dog Watershed Management Commission
through April 28, 2023

Work Description	Pre-2023 Costs	2023 Barr Budget	Current Invoice	Spent This Year	Balance
Engineering	-----	43,000.00 ¹	2,828.72	6,627.16	36,372.84
Special Projects: General Fund					
<i>Reporting on Lac Lavon 2022 Water Quality Monitoring</i>	-----	4,700.00	3,207.50	4,323.50	376.50
<i>Keller Lake 2023 Management Level Monitoring</i>		19,100.00	831.68	1,122.18	17,977.82
Subtotal -- Special Projects: General Fund	-----	23,800.00	4,039.18	5,445.68	18,354.32
Water Quality Monitoring					
<i>Reporting on 2022 Orchard Lake Habitat Monitoring</i>	-----	9,200.00	2,432.00	8,957.00	243.00
<i>Update Trend Analyses</i>	-----	2,000.00	540.00	810.00	1,190.00
Subtotal -- W.Q. Monitoring	-----	11,200.00	2,972.00	9,767.00	1,433.00
Public Education					
<i>Watershed Annual Report</i>	-----	4,500.00	1,118.00	3,776.00	724.00
<i>Annual Activity Report (BWSR)</i>	-----	2,100.00	165.00	165.00	1,935.00
Subtotal -- Public Education	-----	6,600.00	1,283.00	3,941.00	2,659.00
Total Services	-----	84,600.00	11,122.90	25,780.84	58,819.16

Notes:

¹ 2023 budget increase from \$31,000 to \$43,000 authorized at 2/15/2023 meeting for BDWMO Plan goal tracking



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

May 8, 2023
Invoice No: 23190374.23 - 3

Total this Invoice	\$4,111.72
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Regarding: BDWMO 2023 Engineering Services

Professional Services from April 1, 2023 to April 28, 2023

Job:	2023	Engineering Services
Task:	001	Attend BDWMO Meetings

Labor Charges

	Hours	Rate	Amount
Vice President			
Chandler, Karen	2.40	200.00	480.00
	2.40		480.00
Subtotal Labor			480.00

Expense Charges

Travel			
4/19/2023	Chandler, Karen	Mileage	15.72
Subtotal Expenses			15.72
Task Subtotal			\$495.72

Task:	002	Miscellaneous Consulting
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Labor Charges

	Hours	Rate	Amount
Vice President			
Chandler, Karen	7.10	200.00	1,420.00
Engineer / Scientist / Specialist III			
Williams, Sterling	4.80	165.00	792.00
Support Personnel II			
Nypan, Nyssa	1.10	110.00	121.00
	13.00		2,333.00
Subtotal Labor			2,333.00
Task Subtotal			\$2,333.00

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23190374.23	BDWMO 2023 Engineering Services	Invoice	3
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Task: 003 Annual BWSR Activity Report

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III				
Williams, Sterling	1.00	165.00	165.00	
	1.00		165.00	
Subtotal Labor				165.00
			Task Subtotal	\$165.00

Task: 004 Newsletter/Watershed Report

Labor Charges

	Hours	Rate	Amount	
Vice President				
Chandler, Karen	2.20	200.00	440.00	
Engineer / Scientist / Specialist III				
Williams, Sterling	1.00	165.00	165.00	
Support Personnel I				
Kaul (Contracted), Karen	5.40	95.00	513.00	
	8.60		1,118.00	
Subtotal Labor				1,118.00
			Task Subtotal	\$1,118.00
			Job Subtotal	\$4,111.72
			Total this Invoice	\$4,111.72

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	4,111.72	6,456.44	10,568.16	6,456.44	4,111.72

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Karen Chandler, your Barr project manager, at (952) 832-2813 or email at kchandler@barr.com.



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

May 8, 2023
Invoice No: 23190375.23 - 3

Total this Invoice	\$4,039.18
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Regarding: Management Level Water Quality Monitoring

Professional Services from April 1, 2023 to April 28, 2023

Job:	KEL	Keller Lake 2023 Water Quality Monitorin
Task:	100	Monitoring Data Mgmt & Proj Mgmt

Labor Charges

	Hours	Rate	Amount
Technician II			
Melmer, David	4.40	105.00	462.00
Novack, John	2.00	105.00	210.00
	6.40		672.00
Subtotal Labor			672.00

Unit Charges

Barr Owned Vehicle Use	0.5 days @ 105.00	52.50
Canoe	0.5 days @ 45.00	22.50
Ice (per bag)	1.0 ea @ 2.50	2.50
Kemmerer Vertical Bottle Sampler	0.5 days @ 33.50	16.75
Vehicle (Mileage)	35.0 miles @ 0.655	22.93
Water Quality Meter (YSI 556 MPS)	0.5 days @ 85.00	42.50
Subtotal Units		159.68

Task Subtotal \$831.68

Job Subtotal \$831.68

Job:	LAC	Lac Lavon 2022 Reporting
Task:	100	Letter Report

Labor Charges

	Hours	Rate	Amount
Vice President			
Chandler, Karen	2.80	200.00	560.00

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23190375.23	Management Level Water Qual Monitoring	Invoice	3
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Engineer / Scientist / Specialist II

Menken, Kevin

11.00

135.00

1,485.00

13.80

2,045.00

Subtotal Labor

2,045.00

Task Subtotal

\$2,045.00

Task: 200 Presentation

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Williams, Sterling	.50	165.00	82.50
Engineer / Scientist / Specialist II			
Menken, Kevin	8.00	135.00	1,080.00
	8.50		1,162.50

Subtotal Labor

1,162.50

Task Subtotal

\$1,162.50

Job Subtotal

\$3,207.50

Total this Invoice

\$4,039.18

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	4,039.18	1,406.50	5,445.68	1,406.50	4,039.18

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Kevin Menken, your Barr project manager, at (952) 832-2794 or email at kmenken@barr.com.



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

May 8, 2023

Invoice No: 23190375.99 - 11

Total this Invoice	\$540.00
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Regarding: Trend Analysis

Professional Services from April 1, 2023 to April 28, 2023

Job:	2023	2022 Data
Task:	100	Trend Analysis 2022 Data

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist II				
Menken, Kevin	4.00	135.00	540.00	
	4.00		540.00	
Subtotal Labor				540.00
		Task Subtotal		\$540.00
		Job Subtotal		\$540.00
		Total this Invoice		\$540.00

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	540.00	5,775.00	6,315.00	5,775.00	540.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Greg Wilson, your Barr project manager, at (952) 832-2672 or email at gwilson@barr.com.



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

May 8, 2023
Invoice No: 23190457.23 - 3

Total this Invoice	\$2,432.00
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Regarding: Orchard Lake 2022 Reporting

Professional Services from April 1, 2023 to April 28, 2023

Job:	ORCH	Orchard Lake 2022 Reporting
Task:	001	Analysis, Report & Presentation

Labor Charges

	Hours	Rate	Amount	
Vice President				
Chandler, Karen	1.30	200.00	260.00	
Engineer / Scientist / Specialist III				
Williams, Sterling	2.80	165.00	462.00	
Wold, Karen	11.40	150.00	1,710.00	
	15.50		2,432.00	
Subtotal Labor				2,432.00
		Task Subtotal		\$2,432.00
		Job Subtotal		\$2,432.00
		Total this Invoice		\$2,432.00

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	2,432.00	6,525.00	8,957.00	6,525.00	2,432.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Karen Wold, your Barr project manager, at (952) 832-2707 or email at kwold@barr.com.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

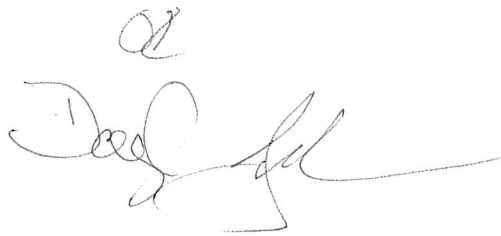
CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Rd Ste 290
Eagan, Minnesota 55121
(651) 452-5000

Black Dog Watershed Management Organization
Attention: Daryl Jacobson
City of Burnsville
100 Civic Center Parkway
Burnsville MN 55337-3817

Page: 1
April 30, 2023
Account # 602-0000G
384

RE: GENERAL SERVICES
RENDERED TO DATE:

			HOURS	
04/19/2023	JDS	Travel to and attend meeting.	2.20	385.00
		AMOUNT DUE	2.20	385.00
		TOTAL CURRENT WORK		385.00
		PREVIOUS BALANCE		\$210.00
04/25/2023		Payment - thank you		-210.00
		TOTAL AMOUNT DUE		<u>\$385.00</u>


5-8-23

Amounts due over 30 days will be subject to a finance charge of
.5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

BLACK DOG WMO
CASH ACTIVITY REPORT 2023

Date	Description	Deposits	Check #	Check Amount	Monthly Cash Balance	Expenditures: General Engineering Support	Special Projects (General)	Special Projects (Capital)	Special Projects (Gen. Reserve)	Insurance	Legal & Audit	Admin Support	Public Education	Water Quality Monitoring	Conf Public	Contingency
Balance as of 12/31/22					533,464.61											
18-Jan	Barr Engineering Co (2022)		1797	7,639.50		2,155.00	1,832.00		3,130.50					522.00		
18-Jan	Campbell Knutson (2022)		1798	175.00							175.00					
18-Jan	Metropolitan Council -Enviro Svc (2022)		1799	3,420.00										3,420.00		
31-Jan	Interest Income	1,880.84														
01/31/23 Balance		1,880.84		11,234.50	524,110.95	2,155.00	1,832.00	-	3,130.50	-	175.00	-	-	3,942.00	-	-
15-Feb	Barr Engineering Co		1800	3,099.22		1,436.72	544.50						668.00	450.00		
15-Feb	Campbell Knutson		1801	630.00							630.00					
15-Feb	City of Burnsville (2022)		1802	24,032.91								24,032.91				
15-Feb	Dakota County Soil & Water (2022)		1803	1,005.00			750.00						255.00			
28-Feb	Interest Income	1,759.91														
02/28/23 Balance		1,759.91		28,767.13	497,103.73	1,436.72	1,294.50	-	-	-	630.00	24,032.91	923.00	450.00	-	-
31-Mar	Interest Income	1,977.10														
03/31/23 Balance		1,977.10		-	499,080.83	-	-	-	-	-	-	-	-	-	-	-
19-Apr	Barr Engineering		1804	11,558.72		2,361.72	862.00						1,990.00	6,345.00		
19-Apr	Campbell Knutson		1805	210.00							210.00					
19-Apr	Dakota County Soil & Water (2022)		1806	11,412.50			5,250.00						6,162.50			
19-Apr	Dakota County Soil & Water		1807	1,170.00									1,170.00			
30-Apr	Interest Income	1,969.34														
04/30/23 Balance		1,969.34		24,351.22	476,698.95	2,361.72	6,112.00	-	-	-	210.00	-	9,322.50	6,345.00	-	-
Total Revenue		7,587.19	Total Expense		64,352.85	5,953.44	9,238.50	-	3,130.50	-	1,015.00	24,032.91	10,245.50	10,737.00	-	-
Less: 2022 A/R		-	Less: 2022 A/P		(47,684.91)	(2,155.00)	(7,832.00)	-	(3,130.50)	-	(175.00)	(24,032.91)	(6,417.50)	(3,942.00)	-	-
December LMC insurance reclass		-			-											
Total YTD 2023 Revenue		7,587.19	Total YTD 2023 Exp		16,667.94	3,798.44	1,406.50	-	-	-	840.00	-	3,828.00	6,795.00	-	-
			2023 Budget		158,200.00	43,000.00	37,300.00	-	-	2,500.00	5,000.00	24,000.00	25,700.00	15,200.00	500.00	5,000.00
			Budget Remaining		141,532.00	39,202.00	35,893.50	-	-	2,500.00	4,160.00	24,000.00	21,872.00	8,405.00	500.00	5,000.00
<i>YTD Interest Income</i>		<i>7,587.19</i>														

BLACK DOG WATER MANAGEMENT COMMISSION

Budget Performance Report April 30, 2023

	CURRENT MONTH	YEAR TO DATE			
	ACTUAL	GENERAL FUND BUDGET	CAPITAL IMPROVEMENT FUND BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Opening Fund Balance		\$ 382,290	\$ 103,489	\$ 485,780	
REVENUES :					
Member Contributions:					
City of Apple Valley	\$ -	\$ 10,412	\$ 992	\$ -	\$ (11,404)
City of Burnsville	-	94,014	9,186	-	(103,200)
City of Eagan	-	586	-	-	(586)
City of Lakeville	-	25,988	2,322	-	(28,310)
Total Member Contributions	-	131,000	12,500	-	(143,500)
Other Revenues:					
Interest	\$ 1,969	\$ 40	\$ -	\$ 7,587	\$ 7,547
Grant (State of MN BWSR)	-	-	-	-	-
Total Other Revenue	1,969	40	-	7,587	7,547
Total Revenues	\$ 1,969	\$ 131,040	\$ 12,500	\$ 7,587	\$ (135,953)
EXPENDITURES :					
General Engineering Support	\$ 2,362	\$ 43,000	\$ -	\$ 3,798	\$ 39,202
Special Projects - General Fund	862	37,300	-	1,407	35,894
Special Projects - Capital Improvement Fund	-	-	-	-	-
Special Projects - General Fund Reserve	-	-	-	-	-
Insurance	-	2,500	-	-	2,500
Legal and Audit	210	5,000	-	840	4,160
Administrative Support	-	24,000	-	-	24,000
Public Education	3,160	25,700	-	3,828	21,872
Water Quality Monitoring	6,345	15,200	-	6,795	8,405
Conference/Publications	-	500	-	-	500
Contingency	-	5,000	-	-	5,000
Total Expenditures	12,939	158,200	-	16,668	141,532
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>(10,969)</u>	<u>(27,160)</u>	<u>12,500</u>	<u>(9,081)</u>	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES PLUS OPENING FUND BALANCE				<u><u>476,699</u></u>	
TOTAL CASH AVAILABLE 4/30/2023	476,699				
Fund Balance 4/30/2023	\$ <u>476,699</u>				

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Financial Statements
as of December 31, 2022

Unaudited
Prepared by the City of Burnsville

Contents:

Statement of Net Position

Statement of Activities

Balance Sheet - Governmental Funds

Statement of Revenue, Expenditures, and Changes in Fund Balances - Governmental Funds

Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual - General Fund

Statement of Revenue, Expenditures, and Changes in Fund Balances - Budget and Actual - Capital Improvement Fund

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Statement of Net Position
as of December 31, 2022

	<u>Governmental Activities</u> <u>2022</u>
Assets	
Cash and investments	533,464.61
Accounts receivable	-
Due from other governmental units	-
Prepays	-
Capital assets	
Buildings	37,600.00
Equipment	110,138.00
Less accumulated depreciation	<u>(136,458.00)</u>
Total capital assets, net of accumulated depreciation	<u>11,280.00</u>
Total assets	<u><u>544,744.61</u></u>
Liabilities	
Accounts payable	7,814.50
Due to other governmental units	39,870.41
Unearned revenue	<u>-</u>
Total liabilities	47,684.91
Net position	
Net investment in capital assets	11,280.00
Restricted for capital improvements	103,489.27
Unrestricted	<u>382,290.43</u>
Total net position	<u>497,059.70</u>
Total liabilities and net position	<u><u>544,744.61</u></u>

-

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Statement of Activities
Year Ended December 31, 2022

	<u>Governmental Activities</u>
	<u>2022</u>
Expenses	
General government	
System operations	111,631.68
Administrative services	46,503.09
Depreciation	<u>940.00</u>
Total program expenses	159,074.77
Revenues	
General government	
Charges for services	
Management fees	153,000.00
Grants	
State of MN Board of Water and Soil Resources	-
General revenues	
Interest earnings	<u>6,754.91</u>
Total revenues	<u>159,754.91</u>
Change in net position	680.14
Net position	
Beginning of year	<u>496,379.56</u>
End of year	<u><u>497,059.70</u></u>

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Balance Sheet
Governmental Funds
Year Ended December 31, 2022

	General Fund	Capital Improvement Fund	Total Governmental Funds 2022
Assets			
Cash and investments	429,975.34	103,489.27	533,464.61
Accounts receivable	0.00	0.00	0.00
Due from other governmental units	0.00	0.00	0.00
Total assets	429,975.34	103,489.27	533,464.61
Liabilities			
Accounts payable	7,814.50	0.00	7,814.50
Due to other governmental units	39,870.41	0.00	39,870.41
Unearned revenue	0.00	0.00	0.00
Total liabilities	47,684.91	0.00	47,684.91
Fund balances			
Restricted for capital improvements	0.00	103,489.27	103,489.27
Assigned for subsequent year's budget deficit	27,160.00	0.00	27,160.00
Unassigned	355,130.43	0.00	355,130.43
Total fund balances	382,290.43	103,489.27	485,779.70
Total liabilities, deferred inflows of resources, and fund balances	429,975.34	103,489.27	533,464.61

Amounts reported for governmental activities in the Statement of Net Position differ because:

Fund balances – governmental funds	485,779.70
Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.	
Cost of capital assets	147,738.00
Less accumulated depreciation	(136,458.00)
Net position of governmental activities	497,059.70

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Statement of Revenue, Expenditures, and Changes in Fund Balances
Governmental Funds
Year Ended December 31, 2022

	General Fund	Capital Improvement Fund	Total Governmental Funds 2022
Revenue			
Member assessments	131,000.00	22,000.00	153,000.00
Intergovernmental Revenue - Grants	-	-	-
Interest earnings	6,754.91	-	6,754.91
Total revenue	137,754.91	22,000.00	159,754.91
Expenditures			
General government			
System Operations			
Engineering	22,608.43	-	22,608.43
Special Projects	70,735.25	-	70,735.25
Insurance	1,966.00	-	1,966.00
Water quality monitoring	16,322.00	-	16,322.00
Administrative services			
Legal and audit	2,066.68	-	2,066.68
Administrative costs	24,032.91	-	24,032.91
Public education	20,403.50	-	20,403.50
Conferences, publications and reports	-	-	-
Contingency	-	-	-
Total expenditures	158,134.77	-	158,134.77
Expenditures	(20,379.86)	22,000.00	1,620.14
Other Financing Source (Uses)			
Transfers in	-	-	-
Transfers out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(20,379.86)	22,000.00	1,620.14
Fund balances			
Beginning of year	402,670.29	81,489.27	484,159.56
End of year	382,290.43	103,489.27	485,779.70

Amounts reported for governmental activities in the Statement of Activities are different because:

Net change in fund balances – governmental funds	1,620.14
Capital outlays are reported as expenditures in governmental funds, but are allocated over the estimated useful lives of the capital assets as depreciation expense in the Statement of Activities.	
Depreciation expense	(940.00)
Change in net position of governmental activities	680.14

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Statement of Revenue, Expenditures, and Changes in Fund Balances
Budget and Actual
General Fund
Year Ended December 31, 2022

	2022		
	Original and Final Budget	Actual	Over (Under) Final Budget
Revenue			
Management fees	131,000.00	131,000.00	-
Intergovernmental Revenue - Grants	-	-	-
Interest earnings	40.00	6,754.91	6,714.91
Total revenue	131,040.00	137,754.91	6,714.91
Expenditures			
General government			
System Operations			
Engineering	31,000.00	22,608.43	(8,391.57)
Special Projects	80,600.00	70,735.25	(9,864.75)
Insurance	3,000.00	1,966.00	(1,034.00)
Water quality monitoring	17,100.00	16,322.00	(778.00)
Administrative services			
Legal and audit	5,500.00	2,066.68	(3,433.32)
Administrative costs	19,000.00	24,032.91	5,032.91
Public education	20,050.00	20,403.50	353.50
Conferences, publications and reports	500.00	-	(500.00)
Contingency	5,000.00	-	(5,000.00)
Total expenditures	181,750.00	158,134.77	(23,615.23)
Expenditures	(50,710.00)	(20,379.86)	30,330.14
Other Financing Source (Uses)			
Transfers in	-	-	-
Transfers out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	(50,710.00)	(20,379.86)	30,330.14
Fund balances			
Beginning of year		402,670.29	
End of year		382,290.43	

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Statement of Revenue, Expenditures, and Changes in Fund Balances
Budget and Actual
Capital Improvement Fund
Year Ended December 31, 2022

	2022		
	Original and Final Budget	Actual	Over (Under) Final Budget
Revenue			
Management fees	22,000.00	22,000.00	-
Intergovernmental Revenue - Grants	-	-	-
Interest earnings	-	-	-
Total revenue	22,000.00	22,000.00	-
Expenditures			
General government			
System Operations			
Engineering	-	-	-
Special Projects	5,000.00	-	(5,000.00)
Insurance	-	-	-
Water quality monitoring	-	-	-
Administrative services			
Legal and audit	-	-	-
Administrative costs	-	-	-
Public education	-	-	-
Conferences, publications and reports	-	-	-
Contingency	-	-	-
Total expenditures	5,000.00	-	(5,000.00)
Excess (Deficiency) of Revenues Over (Under)			
Expenditures	17,000.00	22,000.00	5,000.00
Other Financing Source (Uses)			
Transfers in	-	-	-
Transfers out	-	-	-
Total other financing sources (uses)	-	-	-
Net change in fund balances	17,000.00	22,000.00	5,000.00
Fund balances			
Beginning of year		81,489.27	
End of year		103,489.27	

[illegible]

BLACK DOG WATERSHED MANAGEMENT ORGANIZATION				
Accounts Receivable				
12/31/22				
Description			Amount	Deposit Date
None				
			0.00	

BLACK DOG WATERSHED MANAGEMENT ORGANIZATION				
Due From Other Governmental Units				
12/31/22				
Description			Amount	Deposit Date
		DFOG		
			0.00	

BLACK DOG WATERSHED MANAGEMENT ORGANIZATION							
Accounts Payable/Due to Other Governments							
12/31/22							
Inv Date	Vendor Name	Amount	Description	Date Paid	Check #	Check Amt	
	Barr Engineering	AP	\$ 7,639.50	Prof. services Oct.29-Dec.30,2022	01/18/23	1797	\$ 7,639.50
	Met Council - ES	DTOG	\$ 3,420.00	Citizen Assist Monitor Project 2022	01/18/23	1799	\$ 3,420.00
	Campbell Knutson	AP	\$ 175.00	Nov 2022 General Services	01/18/23	1798	\$ 175.00
	City of Burnsville	DTOG	\$ 24,032.91	2022 Support services	02/15/23	1802	\$ 24,032.91
	Dakota County Soil &	DTOG	\$ 1,005.00	October - December 2022 (Quarterly fees)	02/15/22	1803	\$ 1,005.00
	Dakota County Soil &	DTOG	11,412.50	July - September 2022 (Quarterly Fees)	04/19/23	1806	11,412.50
	<i>total</i>		\$ 47,684.91				
		AP	7,814.50				
		AP-Cap	0.00				
		DTOG	39,870.41				
	<i>total</i>		\$ 47,684.91				

BLACK DOG WATERSHED MANAGEMENT ORGANIZATION					
Outstanding checks at year-end					
12/31/2022					
Inv Date	Vendor Name	Amount	Description	Date Paid	Check #
None					
		\$ -			

BLACK DOG WATERSHED MANAGEMENT ORGANIZATION		
Management Fees		
12/31/2022		
Management Fees 2022 (General Fund):		
City of Apple Valley	\$ 10,399.00	
City of Burnsville	94,104.00	
City of Eagan	575.00	
City of Lakeville	25,922.00	
Total	<u>\$ 131,000.00</u>	
Member Fees - Capital Improvement Fund 2022:		
City of Apple Valley	\$ 1,742.00	
City of Burnsville	16,193.00	
City of Eagan	0.00	
City of Lakeville	4,065.00	
Total	<u>\$ 22,000.00</u>	
Grand Total	<u>153,000.00</u>	
Total by City 2022:		
City of Apple Valley	\$ 12,141.00	
City of Burnsville	\$ 110,297.00	
City of Eagan	\$ 575.00	
City of Lakeville	\$ 29,987.00	
Total	<u>\$ 153,000.00</u>	

BLACK DOG WATERSHED MANAGEMENT ORGANIZATION		
Grants		
12/31/2022		
Description	Amount	Deposit Date
GRANTS	\$ -	

BLACK DOG WATERSHED MANAGEMENT ORGANIZATION
CAPITAL ASSETS SUMMARY
YEAR ENDED DECEMBER 31, 2022

Acq Date	Description	Useful Life	Historical Cost 12/31/03	Accumulated Depreciation 12/31/21	Net Value 12/31/21	2021 Depreciation	Balance 12/31/2022
1994	Building	40	37,600	(25,380.00)	12,220.00	(940.00)	11,280.00
1994	Equipment	15	110,138	(110,138.00)	-	-	-
			147,738.00	(135,518.00)	12,220.00	(940.00)	11,280.00

fully depreciated at 200!

total accumulated depreciation at YE (136,458.00)

Assets	Years
Buildings	40 years
Equipment	15 years

Capital asset activity for the year ended December 31, 2022 was as follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Governmental Activities				
Capital assets, depreciated				
Buildings	\$ 37,600	\$ -	\$ -	\$ 37,600
Equipment	110,138	-	-	110,138
Total capital assets, depreciated	147,738	-	-	147,738
Less accumulated depreciation for				
Buildings	25,380	940	-	26,320
Equipment	110,138	-	-	110,138
Total accumulated depreciation	135,518	940	-	136,458
Governmental activities capital assets, net	\$ 12,220	\$ (940)	\$ -	\$ 11,280

BLACK DOG WATERSHED
MANAGEMENT ORGANIZATION

Board of Commissioners and Administrators
as of December 31, 2022

BOARD OF COMMISSIONERS

Curtis Enestvedt	Chair
Mike Hughes	Vice Chair
Scott Thureen	Secretary/Treasurer/Commissioner
Rollie Greeno	Commissioner
Tom Harmening	Commissioner
Frank Boyce	Commissioner (Alternate)
Greg Helms	Commissioner (Alternate)
Natalie Walker	Commissioner (Alternate)

ADMINISTRATORS

Daryl Jacobson	Administrator
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BLACK DOG WATERSHED MANAGEMENT ORGANIZATION		
Notes		
12/31/22		
Description	Amount	
The last audit was performed for year-end 2019.		
An audit is required every 5 years OR if the revenue thresholds set by the OSA are met/exceeded.		

Black Dog Watershed Management Organization

2024 Draft Work Plan

1. Participate in Metropolitan Council's Citizen Assisted Water Quality Monitoring Program (CAMP) for the following strategic water bodies:

- Crystal Lake
- Keller Lake
- Kingsley Lake
- Lac Lavon
- Orchard Lake

Complete water quality trend analyses on these lakes using the information gathered through CAMP and the more detailed monitoring on Orchard Lake.

2. Perform more detailed (management level) 2024 monitoring on Orchard Lake as recommended in the updated 2022 Black Dog WMO Watershed Management Plan. The 2024 monitoring includes water quality monitoring and aquatic vegetation surveys of Orchard Lake. The water quality monitoring will consist of collecting samples on 11 occasions—ice-out (April) and then May through September, twice per month. On each monitoring occasion, analytical samples will be collected at eight depths at the deepest spot in the lake (in the main basin)—a surface sample, plus seven samples at one-meter intervals from three to eight meters. The samples will be analyzed for total phosphorus, chlorophyll-a, and chloride. Surface samples will be collected for phytoplankton counts every other sampling event, or once per month April-September, for a total of 6 phytoplankton count samples. In addition, Secchi disc readings will be taken. Field measurements of temperature, dissolved oxygen, pH, redox potential, and specific conductivity will be taken at one meter intervals at the monitoring location. Turbidity field measurements will also be taken on the surface water sample at the monitoring location. The City of Lakeville will conduct two aquatic vegetation point intercept surveys on Orchard Lake—one in June and one in August. In 2024, the work includes field work, lab work, QA/QC of lab data (including coordination with lab), entering data into EQuIS database, and submitting data to the MPCA (per guidance in the BDWMO Plan). In 2025, work will include preparing the summary report of the monitoring results and preparing a presentation for a Commission meeting.
3. Prepare the 2023 Keller Lake report summarizing the more detailed (management level) monitoring results in a new format/template (developed in 2023) and a presentation for a Commission meeting.
4. Assess and document progress made towards goals adopted in the 2022 Black Dog Watershed Management Plan. Progress documentation will be incorporated into the annual activity report and the watershed annual report.
5. Conduct an annual evaluation of the watershed programs and report the results to member communities via a watershed annual report/newsletter. Develop an annual activity report based on this information that is submitted to the Minnesota Board of Water and Soil Resources (and incorporating the annual report/newsletter).
6. Hold at least one meeting with the member cities and Dakota County SWCD to align the BDWMO implementation schedule with member city capital improvement programs, as needed, and establish a work plan for the coming year.

7. Partner with the Dakota County SWCD by providing funding and technical support to install up to 18 water quality improvement projects (e.g., raingardens, native plantings and shoreline stabilization projects) through the Landscaping for Clean Water program for Black Dog WMO residents, consistent with SWCD cost share policies.
8. Partner with the Dakota County SWCD to fund Landscaping for Clean Water workshops. The workshops include three programs—Introduction to Clean Water Class, Design Course, and Maintenance Workshop. Programs are expected to be hosted in person in 2024 although some classes may be virtual. The virtual Design Course classes will consist of a series of pre-recorded videos. Project materials for participants will be available online and an “Office Hours” program will be used to provide virtual consultations to Design Course class participants. The Maintenance Workshop classes focus on maintenance for a given season (Spring, Summer and Fall) allowing for season specific information on how to maintain and promote the health, performance, and beauty of their garden. A class specific to shorelines may also be offered.
9. Complete the 2023 annual finance statement—statute changes allow the Black Dog WMO to perform audits every five years, rather than every year. As the last audit was prepared for year 2019, the next audit needs to be prepared in 2025 for year 2024. In the other years, an annual finance statement is prepared.
10. As budget allows, prepare up to two educational pieces/presentations for the Commission regarding new technology (e.g., new stormwater best management practices, new lake treatment technologies, etc.) and/or aquatic invasive species.
11. Apply for grants and/or assist member cities with grant applications.
12. Assist with BWSR watershed-based funding.
13. Formulate and approve the year 2025 Work Plan and Budget.
14. Review and respond to any issues and opportunities brought to the attention of the Black Dog WMO.
15. Maintain and update web site.
16. Respond to requests to partner with member communities and Dakota County on educational outreach programs.
17. Keep abreast of changes to the TMDL program, including additions to/removals from the impaired waters list and the listing criteria.
18. Review revisions to local water management and comprehensive plans as needed. No reviews are expected in 2024, as all member cities’ plans have been reviewed and approved.
19. Continue implementing plan to accrue funds in a Capital Improvement Fund for the BDWMO watershed plan ten-year update and future projects including BDWMO internal load reduction projects stemming from TMDLs for lakes with intercommunity shoreline (Crystal Lake, Keller Lake, and Lac Lavon).

Black Dog Watershed Management Organization

2024 Budget

Draft presented at 5/17/2023 meeting

ITEM

AMOUNT

1. ENGINEERING

\$34,000

Projected cost of engineering consulting fees required for the general operation of the Black Dog WMO. Includes funding for engineering consultant to prepare for and attend meetings (regular Commission meetings, new meeting(s) with the member cities and Dakota County SWCD to align the Black Dog WMO implementation schedule with member city capital improvement programs and establish a work plan for the coming year, and other meetings); review/respond to issues and opportunities; apply for grants; assist with BWSR watershed-based funding; review/comment on proposed projects, EAWs, revisions to local water management plans, comprehensive plans, and other plans; communications/ meetings with agencies and member cities; track and report on impaired waters and TMDL issues; and other miscellaneous consulting/reviews. In 2024, we anticipate this budget also covering the first update (and any associated revision) to the goal tracking template developed in 2023 to support the biennial progress review required by BWSR (as included in the 2023 BDWMO Plan implementation schedule). As budget allows, this also includes the preparation of up to two educational pieces/presentations for the Commission regarding new technology (e.g., new stormwater best management practices, new lake treatment technologies, etc.) and/or aquatic invasive species.

2. SPECIAL PROJECTS – GENERAL FUND

\$43,800

(A) Orchard Lake Management Level Monitoring

\$21,000

2024 costs to conduct management level monitoring of the lake's water quality, per guidance in the updated 2022 BDWMO Plan. The 2024 monitoring includes water quality monitoring and aquatic vegetation surveys of Orchard Lake. The water quality monitoring will consist of collecting samples on 11 occasions—ice-out and then May through September, twice per month. On each monitoring occasion, analytical samples will be collected at the lake surface. The samples will be analyzed for total phosphorus, chlorophyll-a, and chloride. Phytoplankton counts will be performed on samples collected every other event (once per month), for a total of 6 samples. In addition, Secchi disc readings will be taken. Field measurements of temperature, dissolved oxygen, pH, redox potential, and specific conductivity will be taken at one-meter intervals at the monitoring location. Turbidity field measurements will also be taken on the surface water sample at the monitoring location. Barr will conduct

Black Dog Watershed Management Organization

2024 Budget – Page 2

Draft presented at 5/17/2023 meeting

ITEM

AMOUNT

(or coordinate with Lakeville to conduct) two aquatic vegetation point intercept surveys on Orchard Lake—one in June and one in August. The budget assumes that the City of Lakeville will perform point intercept aquatic plant surveys. The 2024 budget covers field work, lab work, QA/QC of lab data (including coordination with lab), entering data into EQulS database, and submitting data to the MPCA (per guidance in the BDWMO Plan). In 2025, work will include preparing the summary report of the monitoring results and preparing a presentation for a Commission meeting.

(B) Dakota County SWCD –Landscaping for Clean Water \$15,300
Implementation

Funds to partner with the Dakota County SWCD to provide cost share and technical assistance to landowners for up to 18 Landscaping for Clean Water projects including raingardens, native plantings and shoreline stabilization projects, consistent with SWCD cost share policies.

(C) Reporting on 2023 Keller Lake Management Level Monitoring \$7,500

Prepare the 2023 Keller Lake report summarizing the monitoring results and a presentation for a Commission meeting. The report and presentation will include a new format representative of the revised monitoring program adopted with the current BDWMO Plan.

3. INSURANCE **\$2,500**

Cost of insurance policy for WMO. Cost is net of any rebates anticipated.

4. LEGAL AND AUDIT **\$5,000**

This represents legal consultant fees and audit. Note that the BDWMO will be required to perform an audit in 2025.

5. ADMINISTRATIVE SERVICES **\$24,000**

This represents charges from the City of Burnsville for providing administrative services to the Commission. It includes the Administrator's time, secretarial time, and accounting staff time (including preparing the annual finance statement in years when an audit not required), as well as postage and printing.

Black Dog Watershed Management Organization

2024 Budget – Page 3

Draft presented at 5/17/2023 meeting

<u>ITEM</u>	<u>AMOUNT</u>
<u>6. PUBLIC EDUCATION</u>	\$24,000
(A) <u>Watershed Annual Report (Newsletter)</u> Funds to prepare draft and final versions of the annual report/newsletter including electronic submittal of draft report for a Commission meeting, and electronic submittal of final report to Dakota SWCD for posting on the BDWMO website.	\$4,800
(B) <u>Dakota County SWCD Landscaping for Clean Water Workshop Support</u> Funds to partner with the Dakota County SWCD to conduct Landscaping for Clean Water workshops. The workshops include three programs—an Introduction to Clean Water Class, Design Course, and Maintenance Workshop. Funds support online registration, partner coordination, presentation creation and updates, creation of education and outreach materials, participant tracking, and one-on-one design assistance. Programs are expected to be offered in person in 2024 although some classes may be virtual.	\$13,300
(C) <u>Maintain Web Site</u> Funds paid to Dakota County SWCD to maintain and update the BDWMO web site.	\$2,900
(D) <u>Annual Activity Report (to BWSR)</u> Funds for engineering consultant to prepare a draft and final annual activity report (submitted to BWSR) documenting activities performed in 2023 (the first year of implementation of the new BDWMO Plan). This work includes coordination with BDWMO administrator and updating water quality summaries in the appendices.	\$3,000
<u>7. WATER QUALITY MONITORING</u>	\$6,000
(A) <u>Metropolitan Council Lake Monitoring (CAMP)</u> Black Dog WMO payment for local communities to enroll all strategic water bodies in the Metropolitan Council's Citizen Assisted (lake) Monitoring Program (CAMP) - 5 sites @ \$800. The strategic water bodies are Crystal Lake, Keller Lake, Kingsley Lake, Lac Lavon, and Orchard Lake.	\$4,000
(B) <u>Update Trend Analysis on Strategic Water Bodies</u>	\$2,000

Black Dog Watershed Management Organization

2024 Budget – Page 4

Draft presented at 5/17/2023 meeting

<u>ITEM</u>	<u>AMOUNT</u>
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Funding for engineering consultant to analyze 2023 data, coordinate with Metropolitan Council regarding CAMP data, and update tables and figures for inclusion in watershed annual report, annual activity report and water quality monitoring report.

8. <u>CONFERENCE/ PUBLICATIONS</u>	\$500
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Funds allocated to reimburse Commissioners for training, education, etc.

9. <u>CONTINGENCY</u>	\$5,000
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These funds are not allocated to a particular project and can be used for unexpected expenses and/or new program opportunities that may come up during the course of the year which the WMO wishes to pursue.

TOTAL EXPENSES	\$144,800
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REVENUES

INTEREST	\$500
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MEMBER CONTRIBUTIONS	\$131,000
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MEMBER CONTRIBUTIONS – Capital Improvement Fund	\$12,500
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GRANTS	\$0
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TOTAL REVENUES	\$144,000
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Anticipated Fund Balance at the end of 2024 = **\$475,000**

PLANNED CHANGES IN FUND BALANCE

1. <u>Capital Improvement Fund</u>	\$12,500
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The cities of Apple Valley, Burnsville, and Lakeville pay into this fund (established in 2016). The accrued funds are allocated for the ten-year plan update and future projects including BDWMO internal load reduction projects stemming from TMDLs for lakes with intercommunity shoreline (Crystal Lake, Keller Lake, and Lac Lavon).

Black Dog Watershed Management Organization

2024 Budget – Page 5

Draft presented at 5/17/2023 meeting

<u>ITEM</u>	<u>AMOUNT</u>
2. <u>General Fund Reserve</u>	(\$13,300)
Use of fund balance in the general fund.	
TOTAL PLANNED INCREASE IN (USE OF) FUND BALANCE	(\$800)