

**APPROVED**  
**Meeting Minutes**  
**February 15, 2023**

**MEMBERS PRESENT**

Curt Enestvedt, Chair  
Mike Hughes, Vice Chair  
Scott Thureen, Secretary/Treasurer  
Rollie Greeno (*arrived 5:01pm*)  
Lynette Dunsworth

**MEMBERS ABSENT**

Natalie Walker, Alternate  
Greg Helms, Alternate

**OTHERS PRESENT**

Karen Chandler – Barr Engineering  
Jared Shepherd – Campbell Knutson  
Samantha Berger – City of Apple Valley  
Ann Messerschmidt – City of Lakeville  
Daryl Jacobson – BDWMO Administrator  
Tammi Carte – BDWMO Secretary

Curt Enestvedt, Chair, called the February 15, 2023 meeting to order at 5:00 pm.

I. Approval of Agenda

**Motion by** Thureen, second by Hughes, to approve the February 15, 2023 Agenda as presented.

Ayes – Enestvedt, Hughes, Thureen, Dunsworth  
Nays – None

**Motion Carried Unanimously**

II. Approval of Minutes from the January 18, 2023 Meeting

**Motion by** Hughes, second by Greeno, to approve the January 18, 2023 Minutes as presented.

Ayes – Enestvedt, Hughes, Thureen, Dunsworth, Greeno  
Nays – None

**Motion Carried Unanimously**

### III. Approval of Accounts Payable

**Motion by** Greeno, second by Hughes, to approve accounts payable to Barr Engineering in the amount of \$3,099.22 for services from December 31, 2022 through January 27, 2023; and, to Campbell Knutson in the amount of \$630.00 for January 2023 general services; and, to the City of Burnsville in the amount of \$24,032.91 for 2022 support services; and, to Dakota County Soil & Water Conservation District in the amount of \$1,005.00 for website maintenance and Landscaping for Clean Water.

Ayes – Enestvedt, Hughes, Thureen, Dunsworth, Greeno

Nays – None

**Motion Carried Unanimously**

### IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator, shared the Commission's finances are good.

**No Formal Action Required**

### V. Approval of \$12,000 Amendment to the 2023 Budget for Barr Engineering to Develop a Tracking Tool for Measurable Goals

A copy of the amended 2023 budget was provided to the Commission for review prior to tonight's meeting. The amendment increases Barr's section of the budget by \$12,000 and includes language for developing a goal tracking tool. All other areas of the budget have been updated to account for this \$12,000 increase.

This funding was approved with the 2022 budget as part of the plan update. The amendment simply moves these funds to the 2023 budget allocating the expense to this year. It is not a request to increase spending.

**Motion by** Hughes, second by Thureen, to amend the 2023 budget for Barr Engineering by \$12,000 to develop a tracking tool for measurable goals.

Ayes – Enestvedt, Hughes, Thureen, Dunsworth, Greeno

Nays – None

### VI. Miscellaneous

1. The next meeting is scheduled for March 15, 2023. This meeting may be canceled due to multiple Commissioners being unavailable to attend the meeting.

### VII. Adjournment

**Motion by** Greeno, second by Hughes, to adjourn at 5:07 pm.

Ayes – Enestvedt, Hughes, Thureen, Dunsworth, Greeno

Nays – None

**Motion Carried Unanimously**