

Black Dog Watershed Management Commission

AGENDA Wednesday, September 21, 2022 5:00 P.M.

COMMISSIONERS:

Curt Enestvedt, Chairperson
Mike Hughes, Vice-Chairperson
Scott Thureen, Secretary/Treasurer
Rollie Greeno
Frank Boyce, Alternate
Greg Helms, Alternate
Natalie Walker, Alternate

- I. Approval of Agenda
- II. Approval of Minutes – August 17, 2022
- III. Approval of Accounts Payable
- IV. Review Budget Performance Reports
- V. Review Remaining Schedule and Process for the Draft BDWMO Watershed Management Plan Review, Approval, and Adoption
- VI. Miscellaneous
- VII. Adjournment

The City of Burnsville and Black Dog Watershed Management Organization do not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in the admission or access to, or treatment or employment in, its programs, activities, or services.

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Black Dog Watershed Management Commission

Agenda Background September 21, 2022

I. Approval of Agenda

Agenda enclosed.

Action Requested: A motion be considered to approve the Agenda.

II. Approval of Minutes from the August 17, 2022 Meeting

Minutes enclosed.

Action Requested: A motion be considered to approve the Minutes from the August 17, 2022 meeting.

III. Approval of Accounts Payable

Accounts payable list enclosed.

Action Requested: A motion be considered to approve the accounts payable list as submitted by staff.

IV. Review of Budget Performance Reports

Current Budget Performance Reports enclosed.

Action Requested: No formal action required.

V. Review Remaining Schedule and Process for the Draft BDWMO Watershed Management Plan Review, Approval, and Adoption

Included in the packet is a brief memorandum summarizing the remaining steps to finalize the draft BDWMO Plan. The Minnesota Board of Soil and Water Resources requests a brief presentation on the plan at the October 6th meeting of the Central Regional Committee. The meeting is hybrid, allowing remote or in-person attendance in St. Paul.

Action Requested: Review remaining process and decide who should attend the subcommittee meeting on October 6th – Engineer, Administrator, Commissioner.

VI. Miscellaneous

VII. Adjournment

DRAFT
Meeting Minutes
August 17, 2022

MEMBERS PRESENT

Mike Hughes, Vice Chair
Scott Thureen, Secretary/Treasurer
Rollie Greeno (*arrived 5:03*)
Frank Boyce, Alternate
Greg Helms, Alternate

MEMBERS ABSENT

Curt Enestvedt, Chair
Natalie Walker, Alternate

OTHERS PRESENT

Karen Chandler – Barr Engineering
Joel Jamnik – Campbell Knutson
Curt Coudron – Dakota County Soil and Water Conservation District
Ann Messerschmidt – City of Lakeville
Jessica Schaum – City of Apple Valley
Daryl Jacobson – BDWMO Administrator
Tammi Carte – BDWMO Secretary

Mike Hughes, Vice Chair, called the August 17, 2022 meeting to order at 5:00pm.

I. Approval of Agenda

Motion by Thureen, second by Helms, to approve the August 17, 2022 Agenda as presented.

Ayes – Hughes, Thureen, Boyce, Helms
Nays – None

Motion Carried Unanimously

II. Approval of Minutes from the July 20, 2022 Meeting

Motion by Thureen, second by Helms, to approve the July 20, 2022 Minutes as presented.

Ayes – Hughes, Thureen, Boyce, Helms
Nays – None

Motion Carried Unanimously

III. Approval of Accounts Payable

Motion by Helms, second by Boyce, to approve accounts payable to Barr Engineering in the amount of \$6,079.85 for services from July 2, 2022 through July 29, 2022; and, to Dakota County Soil & Water in the amount of \$6,870.00 for April 2022 through June 2022 services.

Ayes – Hughes, Thureen, Boyce, Helms

Nays – None

Motion Carried Unanimously

IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator, shared finances look good. Member city invoices will be mailed shortly.

No Formal Action Required

V. Public Hearing for Comments on the Black Dog WMO Draft 2022-2032 Watershed Management Plan

Mike Hughes, Vice Chair, opened the August 17, 2022 Public Hearing at 5:02 pm.

Apple Valley resident, Jessica Schaum, 889 Redwell Lane, Apple Valley, MN expressed support for the updated draft plan. With no additional comments, Mike Hughes closed the public hearing.

VI. Authorize Barr Engineering to Submit the Revised Plan for the 90-Day Board of Soil and Water Resources Review and Approval

A copy of Barr’s memo outlining the responses to comments was provided to the Commission for review prior to tonight’s meeting.

Barr reviewed the content of their memo. Commissioners did not have questions or comments. The Board of Soil and Water Resources (BWSR) does not meet in November. There could be a decision from BWSR on the WMO’s draft plan during October.

Motion by Greeno, second by Thureen, authorizing Barr Engineering to submit the revised draft plan for the final 90-day review by the Board of Soil and Water Resources.

Ayes – Hughes, Thureen, Greeno, Boyce

Nays – None

Motion Carried Unanimously

VII. Miscellaneous

1. The next meeting is scheduled for September 21, 2022.

VIII. Adjournment

Motion by Thureen, second by Greeno, to adjourn at 5:10pm.

Ayes – Hughes, Thureen, Greeno, Boyce

Nays – None

Motion Carried Unanimously



Accounts Payable - September 21, 2022 Meeting

Barr Engineering - Services from July 30, 2022 through September 2, 2022

Engineering	\$	776.50
Special Projects: General Fund - 2022 Management Level Monitoring - Lac Lavon	\$	5,267.70
Water Quality Monitoring - 2022 Orchard Lake Habitat Monitoring	\$	1,241.50
Special Projects: General Fund Reserve - Watershed Management Update	\$	4,645.00
	\$	<u>11,930.70</u>

Campbell Knutson

General Services - July 2022	\$	175.00
General Services - August 2022	\$	210.00
	\$	<u>385.00</u>

Accounts Payable Total \$ 12,315.70

resourceful. naturally.
engineering and environmental consultants



September 13, 2022

Black Dog Watershed Management Commission
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

Attn: Mr. Daryl Jacobson

RE: Engineering & Environmental Consulting Services

**Invoice of Account with
BARR ENGINEERING COMPANY**

For professional services during the period of July 30, 2022 through September 2, 2022

TOTAL PAYABLE THIS INVOICE:	\$ 11,930.70
Allocation:	
Engineering	\$ 776.50
Special Projects: General Fund	
• Lac Lavon 2022 Management Level Monitoring	\$ 5,267.70
Water Quality Monitoring	
• 2022 Orchard Lake Habitat Monitoring	\$ 1,241.50
Special Projects: General Fund Reserve	
• Watershed Management Update	\$ 4,645.00

Barr declares under the penalties of law that this account, claim, or demand is just and that no part of it has been paid.

OK
Daryl Jacobson
9-13-22

Karen L. Chandler

Karen L. Chandler
Vice President

BUDGET SUMMARY - 2022 FY
Black Dog Watershed Management Commission
through September 2, 2022

Work Description	Pre-2022 Costs	2022 Barr Budget	Current Invoice	Spent This Year	Balance
Engineering	-----	31,000.00	776.50	19,406.93	11,593.07
Special Projects: General Fund					
<i>Reporting on Crystal Lk 2021 Water Quality Monitoring</i>	-----	4,600.00		4,558.00	42.00
<i>Lac Lavon 2022 Management Level Monitoring</i>		22,500.00	5,267.70	13,180.07	9,319.93
Subtotal -- Special Projects: General Fund	-----	27,100.00	5,267.70	17,738.07	9,361.93
Special Projects: General Fund Reserve					
<i>Watershed Management Plan Update</i> ¹	41,159.50	57,000.00 ²	4,645.00	37,610.03	19,389.97
Subtotal -- Special Projects: General Fund Reserve	-----	57,000.00	4,645.00	37,610.03	19,389.97
Water Quality Monitoring					
<i>Reporting on 2021 Kingsley Lake Habitat Monitoring</i>	-----	9,200.00		9,181.00	19.00
<i>2022 Orchard Lake Habitat Monitoring</i>		2,200.00	1,241.50	1,314.00	886.00
<i>Update Trend Analyses</i>	-----	2,000.00		1,885.00	115.00
Subtotal -- W.Q. Monitoring	-----	13,400.00	1,241.50	12,380.00	1,020.00
Public Education					
<i>Watershed Annual Report</i>	-----	4,300.00		4,841.50	(541.50)
<i>Annual Activity Report (BWSR)</i>	-----	2,000.00	0.00	1,889.50	110.50
Subtotal -- Public Education	-----	6,300.00	0.00	6,731.00	(431.00)
Total Services	-----	134,800.00	11,930.70	93,866.03	40,933.97

Notes:

¹ Plan Update budget=\$98,200 (\$97,000 authorized at 11/18/2020 meeting, additional \$1,200 authorized at 1/20/2021 meeting), including \$10,000 budgeted in 2020

² 2022 budget increase from \$40,000 to \$57,000 authorized at 6/15/2022 meeting, but no change in total Plan Update budget



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
 Black Dog WMO
 City of Burnsville
 13713 Frontier Court
 Burnsville, MN 55337-4720

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

September 13, 2022
 Invoice No: 23190374.22 - 8

Total this Invoice	\$776.50
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Regarding: BDWMO 2022 Engineering Services

Professional Services from July 30, 2022 to September 2, 2022

Job: 2022 Engineering Services

Task: 001 Attend BDWMO Meetings

Labor Charges

	Hours	Rate	Amount	
Vice President Chandler, Karen	1.50	190.00	285.00	
	1.50		285.00	
Subtotal Labor				285.00

Expense Charges

Travel 8/17/2022 Chandler, Karen Mileage			15.00	
Subtotal Expenses				15.00
		Task Subtotal		\$300.00

Task: 002 Miscellaneous Consulting

Labor Charges

	Hours	Rate	Amount	
Vice President Chandler, Karen	1.90	190.00	361.00	
Support Personnel II Nypan, Nyssa	1.10	105.00	115.50	
	3.00		476.50	
Subtotal Labor				476.50
		Task Subtotal		\$476.50

Job Subtotal \$776.50

Total this Invoice \$776.50

Invoiced to Date	Current	Prior	Total	Received	A/R Balance
	776.50	25,361.43	26,137.93	26,361.43	776.50

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Karen Chandler, your Barr project manager, at (952) 832-2813 or email at kchandler@barr.com.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
 Black Dog WMO
 City of Burnsville
 13713 Frontier Court
 Burnsville, MN 55337-4720

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

September 13, 2022
 Invoice No: 23190375.22 - 8

Total this Invoice	\$5,267.70
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Regarding: 2022 BDWMO Management Level Water Quality Monitoring

Professional Services from July 30, 2022 to September 2, 2022

Job:	LAC	Lac Lavon 2022 Water Quality Monitoring
Task:	100	Monitoring Data Mgmt & Proj Mgmt

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III				
Olson, Terri	.30	155.00	46.50	
Engineer / Scientist / Specialist II				
Menken, Kevin	1.00	130.00	130.00	
Technician II				
Melmer, David	8.60	95.00	817.00	
Novack, John	6.20	105.00	651.00	
Technician I				
Schneider, Anna	1.10	80.00	88.00	
Support Personnel II				
Treanor, Margaret	1.70	120.00	204.00	
	18.90		1,936.50	
Subtotal Labor				1,936.50

Subconsultant Charges

Subconsultants				
8/20/2022	RMB Environmental Laboratories Inc		129.80	
Subtotal Subconsultant				129.80

Unit Charges

Canoe	1.5 days @ 32.00	48.00
Water Quality Meter (YSI 556 MPS)	1.5 days @ 85.00	127.50
Barr Owned Vehicle Use	1.5 days @ 95.00	142.50
Ice (per bag)	3.0 ea @ 2.50	7.50
Kemmerer Vertical Bottle Sampler	1.5 days @ 33.50	50.25

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Vehicle (Mileage)	82.0 miles @ 0.625	51.25	
Subtotal Units			427.00
		Task Subtotal	\$2,493.30

Task: 200 Aquatic Plant Survey

Labor Charges

	Hours	Rate	Amount	
Vice President				
Chandler, Karen	.60	190.00	114.00	
Engineer / Scientist / Specialist III				
Rattei, Margaret	.40	150.00	60.00	
	1.00		174.00	
Subtotal Labor				174.00

Subconsultant Charges

Subconsultants				
8/17/2022	Endangered Resource Services LLC		2,600.40	
Subtotal Subconsultant				2,600.40
		Task Subtotal		\$2,774.40
		Job Subtotal		\$5,267.70
		Total this Invoice		\$5,267.70

Invoiced to Date	Current	Prior	Total	Received	A/R Balance
	5,267.70	12,470.37	17,738.07	12,470.37	5,267.70

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Kevin Menken, your Barr project manager, at (952) 832-2794 or email at kmenken@barr.com.



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
 Black Dog WMO
 City of Burnsville
 13713 Frontier Court
 Burnsville, MN 55337-4720

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

September 13, 2022
 Invoice No: 23190457.22 - 5

Total this Invoice	\$1,241.50
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Regarding: BDWMO Habitat Monitoring

Professional Services from July 30, 2022 to September 2, 2022

Job:	ORCH	Orchard Lake 2022 Habitat Monitoring
Task:	001	Monitoring Sample Plots

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Wold, Karen	7.40	145.00	1,073.00
Support Personnel II			
Hutson, Jeremy	.30	120.00	36.00
	7.70		1,109.00
Subtotal Labor			1,109.00

Expense Charges

Travel			
8/17/2022	Wold, Karen	Mileage	22.50
Subtotal Expenses			22.50

Unit Charges

Differential GPS System (Trimble)	1.0 day @ 110.00	110.00
Subtotal Units		110.00

Task Subtotal \$1,241.50

Job Subtotal \$1,241.50

Total this Invoice \$1,241.50

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	1,241.50	9,253.50	10,495.00	9,253.50	1,241.50

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Karen Wold, your Barr project manager, at (952) 832-2707 or email at kwold@barr.com.



INVOICE

Barr Engineering Co.
 4300 MarketPointe Drive, Suite 200
 Minneapolis, MN 55435
 Phone: 952-832-2600; Fax: 952-832-2601
 FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
 Black Dog WMO
 City of Burnsville
 13713 Frontier Court
 Burnsville, MN 55337-4720

Remittance address:
Lockbox 446104
PO Box 64825
St Paul, MN 55164-0825

September 13, 2022
 Invoice No: 23191455.00 - 21

Total this Invoice	\$4,645.00
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Regarding: BDWMO 2022 Watershed Management Plan

Professional Services from July 30, 2022 to September 2, 2022

Job:	300	Review and Adoption
Task:	001	60 day review and response

Labor Charges

	Hours	Rate	Amount	
Vice President Chandler, Karen	1.50	190.00	285.00	
Engineer / Scientist / Specialist III Williams, Sterling	14.50	155.00	2,247.50	
	16.00		2,532.50	
Subtotal Labor				2,532.50
				Task Subtotal \$2,532.50

Task:	002	Public hearing
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Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III Williams, Sterling	1.00	155.00	155.00	
	1.00		155.00	
Subtotal Labor				155.00
				Task Subtotal \$155.00

Task:	003	Final submittal and BWSR hearing
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Labor Charges

	Hours	Rate	Amount
Vice President Chandler, Karen	1.90	190.00	361.00

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Engineer / Scientist / Specialist III

Williams, Sterling	10.30	155.00	1,596.50
	12.20		1,957.50

Subtotal Labor				1,957.50
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Task Subtotal	\$1,957.50
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Job Subtotal	\$4,645.00
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Total this Invoice	\$4,645.00
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	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	4,645.00	64,153.53	68,798.53	64,153.53	4,645.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager, at (952) 832-2945 or email at gwilliams@barr.com.

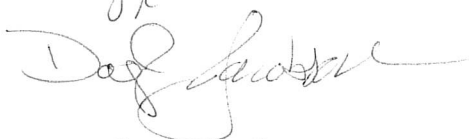
CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000

Black Dog Watershed Management Organization
 Attention: Daryl Jacobson
 City of Burnsville
 100 Civic Center Parkway
 Burnsville MN 55337-3817

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 July 31, 2022
 Account # 602-0000G
 377

RE: GENERAL SERVICES
 RENDERED TO DATE:

			HOURS	
07/19/2022	JJJ	Review Board agenda/packet.	0.30	52.50
07/20/2022	JJJ	Attend Board meeting.	0.70	<u>122.50</u>
		AMOUNT DUE	1.00	175.00
		TOTAL CURRENT WORK		175.00
		PREVIOUS BALANCE		\$350.00
07/22/2022		Payment - thank you		-350.00
		TOTAL AMOUNT DUE		<u>\$175.00</u>

OK

 8-11-22

Amounts due over 30 days will be subject to a finance charge of
 .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

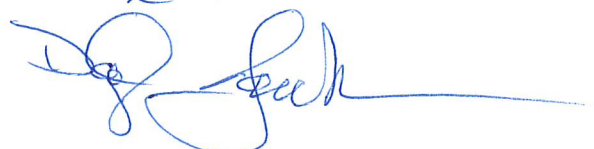
CAMPBELL KNUTSON
Professional Association
Attorneys at Law
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Black Dog Watershed Management Organization
 Attention: Daryl Jacobson
 City of Burnsville
 100 Civic Center Parkway
 Burnsville MN 55337-3817

Page: 1
 August 31, 2022
 Account # 602-0000G
 378

RE: GENERAL SERVICES
 RENDERED TO DATE:

			HOURS	
08/02/2022	JJJ	Email Daryl re: 60 day review comments to Plan.	0.20	35.00
08/17/2022	JJJ	Board meeting.	1.00	175.00
		AMOUNT DUE	1.20	210.00
		TOTAL CURRENT WORK		210.00
		PREVIOUS BALANCE		\$175.00
		TOTAL AMOUNT DUE		<u>\$385.00</u>

OK

 9-17-22

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.

**BLACK DOG WMO
CASH ACTIVITY REPORT 2022**

Date	Description	Deposits	Check #	Check Amount	Monthly Cash Balance	Expenditures: General Engineering Support	Special Projects (General)	Special Projects (Capital)	Special Projects (Gen. Reserve)	Insurance	Legal & Audit	Admin Support	Public Education	Water Quality Monitoring	Conf Public	Contingency
Balance as of 12/31/21					456,991.62											
19-Jan	Barr Engineering Co (2021)		1774	9,154.44		4,758.94	1,406.00	-	2,989.50					-		
19-Jan	Met Council - Environ Services (2021)		1775	3,800.00										3,800.00		
20-Jan	State of MN Grant (2021) - Cap	65,926.24														
31-Jan	Interest Income	4.16														
01/31/22 Balance		65,930.40		12,954.44	509,967.58	4,758.94	1,406.00	-	2,989.50	-	-	-	-	3,800.00	-	-
16-Feb	Barr Engineering Co		1776	11,132.63		2,156.63	163.00	-	7,965.00				655.50	192.50		
16-Feb	Campbell Knutson (2021)		1777	221.00							221.00					
16-Feb	City of Burnsville (2021)		1778	24,302.86								24,302.86				
16-Feb	Dakota County Soil & Water (2021)		1779	1,280.00									1,280.00			
28-Feb	Interest Income	3.95														
02/28/22 Balance		3.95		36,936.49	473,035.04	2,156.63	163.00	-	7,965.00	-	221.00	24,302.86	1,935.50	192.50	-	-
16-Mar	Barr Engineering		1780	18,263.21		2,923.71	1,300.00	-	7,394.50				1,696.50	4,948.50		
16-Mar	Campbell Knutson		1781	666.68							666.68					
31-Mar	Interest Income	22.10														
03/31/22 Balance		22.10		18,929.89	454,127.25	2,923.71	1,300.00	-	7,394.50	-	666.68	-	1,696.50	4,948.50	-	-
20-Apr	Barr Engineering		1782	18,745.13		2,572.13	1,958.00	-	7,263.50				2,394.50	4,557.00		
20-Apr	Campbell Knutson		1783	157.50							157.50					
30-Apr	Interest Income	74.49														
04/30/22 Balance		74.49		18,902.63	435,299.11	2,572.13	1,958.00	-	7,263.50	-	157.50	-	2,394.50	4,557.00	-	-
18-May	Barr Engineering		1784	11,349.63		3,454.25	2,269.88	-	2,447.50				1,737.50	1,440.50		
18-May	Campbell Knutson		1785	262.50							262.50					
18-May	Dakota County Soil & Water Conservation		1786	1,135.00									1,135.00			
31-May	Interest Income	187.60														
05/31/22 Balance		187.60		12,747.13	422,739.58	3,454.25	2,269.88	-	2,447.50	-	262.50	-	2,872.50	1,440.50	-	-
15-Jun	Barr Engineering		1787	10,804.87		3,959.13	2,620.71	-	3,978.03				247.00			
30-Jun	League of MN Cities Insurance Trust		1788	2,801.00						2,801.00						
30-Jun	Interest Income	312.83														
06/30/22 Balance		312.83		13,605.87	409,446.54	3,959.13	2,620.71	-	3,978.03	2,801.00	-	-	247.00	-	-	-
15-Jul	Barr Engineering		1789	5,560.01		2,296.08	2,015.43	-	1,248.50							
15-Jul	Campbell Knutson		1790	350.00							350.00					
31-Jul	Interest Income	472.86														
07/31/22 Balance		472.86		5,910.01	404,009.39	2,296.08	2,015.43	-	1,248.50	-	350.00	-	-	-	-	-
18-Aug	Barr Engineering		1791	6,079.85		1,268.50	2,143.35	-	2,668.00							
18-Aug	Dakota County Soil & Water Conserv Dist		1792	6,870.00									6,870.00			
31-Aug	Interest Income	650.46														
08/31/22 Balance		650.46		12,949.85	391,710.00	1,268.50	2,143.35	-	2,668.00	-	-	-	6,870.00	-	-	-
Total Revenue		67,654.69	Total Expense		132,936.31	23,389.37	13,876.37	-	35,954.53	2,801.00	1,657.68	24,302.86	16,016.00	14,938.50	-	-
Less: 2021 A/R		(65,926.24)	Less: 2021 A/P		(38,758.30)	(4,758.94)	(1,406.00)	-	(2,989.50)	-	(221.00)	(24,302.86)	(1,280.00)	(3,800.00)	-	-
December LMC insurance reclass		-			-											
Total YTD 2022 Revenue		1,728.45	Total YTD 2022 Exp		94,178.01	18,630.43	12,470.37	-	32,965.03	2,801.00	1,436.68	-	14,736.00	11,138.50	-	-
			2022 Budget		186,750.00	31,000.00	40,600.00	5,000.00	40,000.00	3,000.00	5,500.00	19,000.00	20,050.00	17,100.00	500.00	5,000.00
			Budget Remaining		92,572.00	12,370.00	28,129.63	5,000.00	7,034.97	199.00	4,063.32	19,000.00	5,314.00	5,961.50	500.00	5,000.00

BLACK DOG WATER MANAGEMENT COMMISSION

Budget Performance Report August 31, 2022

	CURRENT MONTH	YEAR TO DATE			
	ACTUAL	GENERAL FUND BUDGET	CAPITAL IMPROVEMENT FUND BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Opening Fund Balance		\$ 402,670	\$ 81,489	\$ 484,160	
REVENUES :					
Member Contributions:					
City of Apple Valley	\$ -	\$ 10,399	\$ 1,742	\$ -	\$ (12,141)
City of Burnsville	-	94,104	16,193	-	(110,297)
City of Eagan	-	575	-	-	(575)
City of Lakeville	-	25,922	4,065	-	(29,987)
Total Member Contributions	-	131,000	22,000	-	(153,000)
Other Revenues:					
Interest	\$ 650	\$ 40	\$ -	\$ 1,728	\$ 1,688
Grant (State of MN BWSR)	-	-	-	-	-
Total Other Revenue	650	40	-	1,728	1,688
Total Revenues	\$ 650	\$ 131,040	\$ 22,000	\$ 1,728	\$ (151,312)
EXPENDITURES :					
General Engineering Support	\$ 1,269	\$ 31,000	\$ -	\$ 18,630	\$ 12,370
Special Projects - General Fund	2,143	40,600	-	12,470	28,130
Special Projects - Capital Improvement Fund	-	-	5,000	-	5,000
Special Projects - General Fund Reserve	2,668	40,000	-	32,965	7,035
Insurance	-	3,000	-	2,801	199
Legal and Audit	-	5,500	-	1,437	4,063
Administrative Support	-	19,000	-	-	19,000
Public Education	6,870	20,050	-	14,736	5,314
Water Quality Monitoring	-	17,100	-	11,139	5,962
Conference/Publications	-	500	-	-	500
Contingency	-	5,000	-	-	5,000
Total Expenditures	12,950	181,750	5,000	94,178	92,572
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(12,299)	(50,710)	17,000	(92,450)	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES PLUS OPENING FUND BALANCE				391,710	
TOTAL CASH AVAILABLE 8/31/2022				391,710	
Fund Balance 8/31/2022				\$ 391,710	

Memorandum

To: Black Dog Watershed Management Organization (BDWMO) Commissioners
From: Greg Williams, PE, Barr Engineering Co.
Subject: Draft Watershed Management Plan 90-day Review and BWSR Approval Process
Date: September 13, 2022
Project: 23191455
c: Daryl Jacobson, BDWMO Administrator

Requested BDWMO Commission actions:

1. Review the remaining Plan review schedule and decide who should attend the BWSR Central Region Subcommittee meeting on behalf of the BDWMO – engineer, administrator, and/or commissioner(s)

1.0 Background

The Black Dog Watershed Management Organization (BDWMO) commissioners are in the process of updating the BDWMO Watershed Management Plan (Plan). The BDWMO commissioners hosted a public hearing on the draft Plan during the August 17, 2022 BDWMO consistent with Minnesota Statutes 103B.231 Subd. 7c. Following the public hearing, the BDWMO engineer submitted that draft Plan to the Board of Water and Soil Resources (BWSR) and State review agencies for final (90-day review) on behalf of the BDWMO commissioners on August 22, 2022. This memorandum summarizes the remaining Plan review schedule.

2.0 Remaining Plan Review, Approval, and Adoption Schedule

The final Plan review by BWSR is termed a 90-day review although the process is typically completed on a shorter timeline. This timeline is summarized below:

August 22, 2022 – BDWMO engineer submitted the revised draft Plan to BWSR for 90-day review. BWSR Board Conservationist Steve Christopher distributed the draft Plan to State review agency staff.

September 23, 2022 – Comments from State review agencies are due to BWSR (during the 90-day review, all comments are compiled by BWSR).

October 6, 2022 – BWSR Central Regional Subcommittee meeting. At this meeting, Board Conservationist Steve Christopher will present the highlights of the draft Plan to the BWSR Board and a recommendation from the Central Regional Subcommittee regarding Plan approval. Ideally, the BWSR Board will approve the draft Plan at this meeting.

November 16, 2022 – The BDWMO commissioners adopt the *2023-2032 Black Dog Watershed Management Plan* (assuming BWSR approval at the October 26, 2022 BWSR Board meeting).

To: Black Dog Watershed Management Organization (BDWMO) Commissioners
From: Greg Williams, PE, Barr Engineering Co.
Subject: Draft Watershed Management Plan 90-day Review and BWSR Approval Process
Date: September 13, 2022
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3.0 Next Steps

The BDWMO engineer will prepare a presentation on the draft Plan and coordinate with the BDWMO Administrator and/or commissioners to present at the October 6, 2022 BWSR Central Regional Subcommittee (pending the commissioners' decisions regarding attendance).