

Black Dog Watershed Management Commission

APPROVED **Meeting Minutes** **May 19, 2021**

MEMBERS PRESENT

Mike Hughes, Vice Chair
Tom Harmening (*left @ 5:45pm*)
Greg Helms, Alternate (voting)
Natalie Walker, Alternate (voting)

MEMBERS ABSENT

Curt Enestvedt, Chair
Scott Thureen, Secretary/Treasurer
Rollie Greeno
Frank Boyce, Alternate

OTHERS PRESENT

Karen Chandler – Barr Engineering
Greg Williams – Barr Engineering
Samantha Berger – City of Apple Valley
Joel Jamnik, Campbell Knutson
Lindsey Albright – Dakota County Soil and Water Conservation District
Ann Messerschmidt – City of Lakeville
Daryl Jacobson – BDWMO Administrator
Tammi Carté – BDWMO Secretary

Mike Hughes, Vice Chair, called the May 19, 2021, meeting to order at 5:02pm via Zoom.

I. Approval of Agenda

Motion by Helms, second by Harmening, to approve the May 19, 2021 Agenda as presented.

Ayes – Hughes, Harmening, Helms, Walker
Nays – None

Motion Carried Unanimously

II. Approval of Minutes from the April 21, 2021 Meeting

Motion by Harmening, second by Helms, to approve the April 21, 2021 Minutes as presented.

Ayes – Hughes, Harmening, Helms, Walker
Nays – None

Motion Carried Unanimously

III. Approval of Accounts Payable

Motion by Harmening, second by Helms, to approve payments to Barr Engineering in the amount of \$7,563.04 for services from April 3, 2021 through April 30, 2021; and, to Dakota County SWCD in the amount of \$680.00 for services from January 2021 through March 2021.

Ayes – Hughes, Harmening, Helms, Walker
Nays – None

Motion Carried Unanimously

IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator – nothing significant to report.

No Formal Action Required

V. Approve Liability Coverage Waiver Form

Each year in conjunction with completing the BDWMO’s insurance application the Commission is required to complete a Liability Coverage Waiver Form. This form states whether or not the WMO wishes to waive the statutory tort liability limits. Historically, the Black Dog WMO has chosen not to waive the monetary limits on tort liability established by MN statutes.

Motion by Harmening, second by Helms, to approve liability coverage waiver form not waiving the monetary limits on municipal tort liability established by MN Statutes 466.04.

Ayes – Hughes, Harmening, Helms, Walker
Nays – None

Motion Carried Unanimously

VI. Approve 2020 Annual Financial Statement

The annual financial statement is used to replace a financial audit. A copy of the statement was provided to the Commission for review prior to this meeting. Once approved, it will be added to the annual activity report and submitted to the Board of Soil and Water Resources.

There weren’t any unexpected costs or savings during 2020.

Motion by Helms, second by Harmening, to approve the annual financial statement.

Ayes – Hughes, Harmening, Helms, Walker
Nays – None

Motion Carried Unanimously

VII. Approve Draft 2022 Work Plan and Budget

A copy of the Draft Work Plan and Budget for 2022 was provided to the Commission for review prior to this meeting. Per the BDWMO Joint Powers Agreement, the Commission is to send out a proposed budget for 2022 by July 1, 2021.

Barr Engineering reviewed the content of the draft plan. Daryl Jacobson discussed there were expected standard increases to the proposed 2022 budget. The last part of the alum treatment will be applied this year and could put the Commission near the annual expenditures threshold of needing an audit next year. If that happens, the cost of adding an audit to the budget would be \$5,000. The SWCD Landscaping for Clean Water program is proposing an additional project. The addition would be revisiting previous projects to provide an update on their effectiveness. The cost to add this would be \$1,800.

Motion by Helms, second by Harmening, to approve the 2022 Work Plan and Budget for distribution to the member communities with the suggested addition to the budget in the amount of \$6,800.

Ayes – Hughes, Harmening, Helms, Walker

Nays – None

Motion Carried Unanimously

VIII. Review a Summary of Land and Water Resources Inventory for the Watershed

A copy of the inventory was provided to the Commission for review prior to this meeting. This process is part of the 10 year watershed plan update. Barr Engineering provided a summary of the inventory. Next steps would be Commissioner review of the inventory and providing comments, recommendations, and questions to Barr prior to the June meeting.

No Formal Action Required

IX. Miscellaneous

1. The next meeting is scheduled for June 16, 2021.
2. Participation at the June meeting will be important to help prioritize and schedule issues related to the plan update.
3. The June meeting will be held via Zoom. Included will be a discussion about whether or not to resume in-person meetings.

X. Adjournment

Motion by Helms, second by Walker, to adjourn at 6:11pm.

Ayes – Hughes, Helms, Walker

Nays – None

Motion Carried Unanimously