

Black Dog Watershed Management Commission

AGENDA

Wednesday, February 17, 2021

5:00 P.M.

COMMISSIONERS:

Curt Enestvedt, Chairperson

Mike Hughes, Vice-Chairperson

Scott Thureen, Secretary/Treasurer

Tom Harmening

Rollie Greeno

Frank Boyce, Alternate

Greg Helms, Alternate

Natalie Walker, Alternate

- I. Approval of Agenda
- II. Approval of Minutes – January 20, 2021
- III. Approval of Accounts Payable
- IV. Review Budget Performance Reports
- V. Approve 2021 Lakes for Met Council CAMP Monitoring Program
- VI. Review 10 Year Plan Update Items
- VII. Miscellaneous
- VIII. Adjournment

The City of Burnsville and Black Dog Watershed Management Organization do not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in the admission or access to, or treatment or employment in, its programs, activities, or services.

To obtain this information in alternative forms such as braille, large print, audiotape or qualified readers, please contact the City of Burnsville. Telephone (952) 895-4400, TDD (952) 895-4567.

Black Dog Watershed Management Commission

Agenda Background

February 17, 2021

I. Approval of Agenda

Agenda enclosed.

Action Requested: A motion be considered to approve the Agenda.

II. Approval of Minutes from the January 20, 2021 Meeting

Minutes enclosed.

Action Requested: A motion be considered to approve the Minutes from the January 20, 2021 meeting.

III. Approval of Accounts Payable

Accounts payable list enclosed.

Action Requested: A motion be considered to approve the accounts payable list as submitted by staff.

IV. Review of Budget Performance Reports

Current Budget Performance Reports enclosed.

Action Requested: No formal action required.

V. Approve 2021 Lakes for Met Council CAMP Monitoring Program

Staff proposes that the BDWMO sponsor monitoring at the five strategic water bodies identified in the Watershed Plan. This approach is consistent with what has occurred in past years. Staff recommends the Commission approve enrolling Crystal Lake, Keller Lake, Kingsley Lake, Orchard Lake, and Lac Lavon in the 2021 CAMP.

Action requested: Consider a motion approving enrollment of Crystal Lake, Keller Lake, Kingsley Lake, Orchard Lake, and Lac Lavon in 2021 CAMP.

VI. Review 10 Year Plan Update Items

There are two items to discuss at this meeting. Barr staff will go over the survey results to date and they have provided an updated schedule for the 10 year plan update. The updated schedule is included in this packet.

Action Requested: These are informational items.

VII. Miscellaneous

Black Dog Watershed Management Commission

DRAFT **Meeting Minutes** **January 20, 2021**

MEMBERS PRESENT

Scott Thureen, Secretary/Treasurer
Curt Enestvedt
Mike Hughes
Frank Boyce, Alternate (voting)
Greg Helms, Alternate (voting)
Natalie Walker, Alternate

MEMBERS ABSENT

Rollie Greeno
Tom Harmening

OTHERS PRESENT

Karen Chandler – Barr Engineering
Greg Williams – Barr Engineering
Samantha Berger – City of Apple Valley
Joel Jamnik, Campbell Knutson
Lindsey Albright – Dakota County Soil and Water Conservation District
Ann Messerschmidt – City of Lakeville
Daryl Jacobson – BDWMO Administrator
Tammi Carté – BDWMO Secretary

Scott Thureen, Secretary/Treasurer, called the January 20, 2021, meeting to order at 5:03pm via WebEx.

I. Approval of Agenda

Motion by Helms, second by Enestvedt, to approve the January 20, 2021 Agenda as presented.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

II. Approval of Minutes from the December 21, 2020 Meeting

Motion by Helms, second by Enestvedt, to approve the December 21, 2020 Minutes as presented.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

III. Approval of Accounts Payable

Motion by Helms, second by Enestvedt, to approve payments to Barr Engineering in the amount of \$4,253.50 for services from November 27, 2020 through December 25, 2020; and, to Campbell Knutson in the amount of \$85.00 for December 2020 general services; and, to Metropolitan Council in the amount of \$3,040 for CAMP.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator – not much activity to report – wrapping up 2020 financials.

No Formal Action Required

V. Election of Officers for 2021

The Black Dog WMO Joint Powers Agreement requires that officers are elected each year for the positions of Chair, Vice Chair, and Secretary/Treasurer. Currently the officers are:

Chair – Vacant

Vice Chair – Vacant

Secretary/Treasurer – Scott Thureen

Officer nominations are Curt Enestvedt for Chair, Mike Hughes for Vice-Chair, and Scott Thureen to continue as Secretary/Treasurer. Commissioners present were Curt Enestvedt, Mike Hughes, and Scott Thureen. Voting alternates present were Frank Boyce and Greg Helms.

Motion by Thureen, second by Helms, elect Curt Enestvedt as the Commission Chair; and, Mike Hughes as the Commission Vice-Chair; and, Scott Thureen, as the Commission Secretary/Treasurer for the 2021 term.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

VI. Approval of the 10 Year Plan Revised Stakeholder Engagement Plan and Technical Advisory Committee List

A copy of the revised stakeholder engagement plan and memo regarding the technical advisory committee was provided to the Commission for review prior to this meeting. Revisions to the engagement plan are needed based on comments from the Board of Soil and Water Resources.

To meet the statute requirement, the Stakeholder Engagement Plan has been revised to include an initial planning and kickoff meeting. It could be scheduled during a regular Commission meeting via Webex. This will provide a public input opportunity and be attended by Commissioners. The additional cost for this plan revision is \$1,200. Barr Engineering would compile all comments from the planning and kickoff meeting.

To comply with Minnesota rules for the Technical Advisory Committee (TAC) workshop, the meeting purpose is to identify issues, resources, review goals and policies, review implementation, activities and coordination.

Motion by Thureen, second by Hughes, to approve the 10 Year Plan revised Stakeholder Engagement Plan; and, to allocate an additional cost of \$1,200 to Barr Engineering for planning a kickoff meeting.

Motion by Thureen, second by Helms, to direct Barr Engineering to invite individuals and organizations to participate in the Technical Advisory Committee.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

VII. Approval of Engineering Fees for 2021

Barr Engineering is requesting an adjustment to their fees for 2021. A copy of their letter and proposed 2021 fee schedule was provided to the Commission for review prior to this meeting.

Motion by Thureen, second by Helms, to approve the Barr Engineering Fee Schedule for 2021.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

VIII. Approval of 2021 Joint Powers Agreement with Dakota County SWCD

The Joint Powers Agreement with the SWCD was reviewed by the Black Dog WMO attorney prior to tonight's meeting. The 2021 SWCD work plan and budget were previously approved by the commission.

Motion by Helms, second by Hughes, to approve the Joint Powers Agreement with Dakota County SWCD for 2021.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

IX. Approval of Official Depositories for Commission Funds

Auditors recommend the Commission designate official depositories for its funds on an annual basis. Current depositories are the US Bank in St. Paul and the League of MN Cities 4M Fund. These depositories have served the commission well and staff recommends continuing with them.

Motion by Thureen, second by Hughes, to approve the US Bank in St. Paul and the League of MN Cities 4M Fund as the official depositories for the Black Dog WMO funds.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

X. Approve Official Newspaper for the Black Dog WMO

The JPA requires the Commission designate an official newspaper. In 2020 the Black Dog WMO used the Sun Thisweek as its official newspaper. Historically the same official newspaper as the City of Burnsville has been adopted because that community represents the majority of land area within the WMO. Staff recommends the Commission continue with the Sun Thisweek as the official newspaper. Items typically published in the official newspaper are public notices.

Motion by Hughes, second by Helms, to approve the Burnsville Sun Thisweek as the official Black Dog WMO newspaper for 2021.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

XI. Miscellaneous

1. The next scheduled meeting is February 17, 2021.
2. Lindsey Albright – Dakota County Soil and Water Conservation District – Their website update continues. They will design the Black Dog WMO website similarly to theirs for continuity. The cost of this update was approved in 2020. The design updates should be ready to go live during the first half of 2021. The Landscaping for Clean Water Program is now completely virtual.

XII. Adjournment

Motion by Thureen, second by Hughes, to adjourn at 5:51pm.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms

Nays – None

Motion Carried Unanimously

BLACK DOG WATERSHED MANAGEMENT COMMISSION
100 Civic Center Parkway
Burnsville, MN 55337

Accounts Payable - February 17, 2021 Meeting

Barr Engineering - Services from December 26, 2020 through January 29, 2021

Engineering	\$	2,284.00
Special Projects General Fund - Orchard Lake Water Quality Monitoring	\$	89.50
Special Projects Capital Improvement Fund - Keller Lake Alum Treatment	\$	1,155.00
Special Projects General Fund Reserve - Watershed Mgmt Plan Update	\$	1,186.00
Water Quality Monitoring - Keller Lake	\$	1,017.50
	\$	<u>5,732.00</u>

Campbell Knutson

January 2021 - General Services	\$	340.00
	\$	<u>340.00</u>

City of Burnsville

2020 City of Burnsville Support Services	\$	19,101.21
	\$	<u>19,101.21</u>

Dakota County Soil & Water Conservation District - Services for October - December 2019

Website Updates & Maintenance	\$	440.00
Website Hosting Fees	\$	75.00
Landscaping for Clean Water Grants	\$	750.00
Landscaping for Clean Water Grants Technical Assistance	\$	1,500.00
	\$	<u>2,765.00</u>

Accounts Payable Total \$ 27,938.21

resourceful. naturally.
engineering and environmental consultants



February 8, 2021

Black Dog Watershed Management Commission
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

Attn: Mr. Daryl Jacobson


RE: Engineering & Environmental Consulting Services

**Invoice of Account with
BARR ENGINEERING COMPANY**

For professional services during the period of December 26, 2020 through January 29, 2021

TOTAL PAYABLE THIS INVOICE:	\$ 5,732.00
Allocation:	
Engineering	\$ 2,284.00
Special Projects General Fund	
• Orchard Lk Water Quality Monitoring	\$ 89.50
Special Projects Capital Improvement Fund	
• Keller Lake Alum Treatment	\$ 1,155.00
Special Projects General Fund Reserve	
• Watershed Mgmt Plan Update	\$ 1,186.00
Water Quality Monitoring	
• Keller Lake	\$ 1,017.50

Barr declares under the penalties of law that
this account, claim, or demand is just and that
no part of it has been paid.


2-9-21

Karen L. Chandler
Karen L. Chandler
Vice President

BUDGET SUMMARY - 2021 FY
Black Dog Watershed Management Commission
through January 29, 2021

Work Description	Pre-2021 Costs	Barr Budget				Spent This Year	Balance
		Brought Forward	Current Year	Total Barr Budget	Current Invoice		
Engineering	-----	0.00	31,000.00	31,000.00	2,284.00	2,284.00	28,716.00
Special Projects: General Fund							
Reporting on Orchard Lk 2020 Water Quality Monitoring	-----	0.00	4,500.00	4,500.00	89.50	89.50	4,410.50 #
Crystal Lake 2021 Mgmt Level Monitoring			18,800.00	18,800.00	0.00	0.00	18,800.00 #
Subtotal -- Special Projects: General Fund	-----	0.00	23,300.00	23,300.00	89.50	89.50	23,210.50
Special Projects: Capital Improvement Fund							
Keller Lake Alum Treatment Feas Study & Impl Planning			10,000.00	10,000.00	1,155.00	1,155.00	8,845.00 #
Subtotal -- Special Projects: Capital Improvement Fund	-----	0.00	10,000.00	10,000.00	1,155.00	1,155.00	8,845.00
Special Projects: General Fund Reserve							
Watershed Management Plan Update ¹	10,905.00		70,000.00	70,000.00	1,186.00	1,186.00	68,814.00
Subtotal -- Special Projects: General Fund Reserve	-----	0.00	70,000.00	70,000.00	1,186.00	1,186.00	68,814.00
Water Quality Monitoring							
Reporting on 2020 Keller Lake Habitat Monitoring	-----	0.00	8,000.00	8,000.00	1,017.50	1,017.50	6,982.50
2021 Kingsley Lake Habitat Monitoring		0.00	3,300.00	3,300.00	0.00	0.00	3,300.00
Update Trend Analyses	-----	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00
Subtotal -- W.Q. Monitoring	-----	0.00	13,300.00	13,300.00	1,017.50	1,017.50	12,282.50
Public Education							
Watershed Annual Report	-----	0.00	4,300.00	4,300.00	0.00	0.00	4,300.00
Annual Activity Report (BWSR)	-----	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00
Subtotal -- Public Education	-----	0.00	6,300.00	6,300.00	0.00	0.00	6,300.00
Total Services	-----	0.00	153,900.00	153,900.00	5,732.00	5,732.00	148,168.00

Notes:

¹ Plan Update budget=\$98,200 (\$97,000 authorized at 11/18/2020 meeting, additional \$1,200 authorized at 1/20/2021 meeting), including \$10,000 budgeted in 2020



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

February 8, 2021
Invoice No: 23190374.21 - 1

Total this Invoice	\$2,284.00
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Regarding: BDWMO 2021 Engineering Services

Professional Services from December 26, 2020 to January 29, 2021

Job:	2021	Engineering Services
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Task:	001	Attend BDWMO Meetings
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Labor Charges

	Hours	Rate	Amount	
Principal				
Chandler, Karen	1.10	185.00	203.50	
Engineer / Scientist / Specialist III				
Williams, Sterling	1.50	150.00	225.00	
	2.60		428.50	
Subtotal Labor				428.50
		Task Subtotal		\$428.50

Task:	002	Miscellaneous Consulting
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Labor Charges

	Hours	Rate	Amount	
Principal				
Chandler, Karen	7.50	185.00	1,387.50	
Engineer / Scientist / Specialist III				
Williams, Sterling	.50	150.00	75.00	
Support Personnel II				
Burt, Deborah	.60	105.00	63.00	
Nypan, Nyssa	3.30	100.00	330.00	
	11.90		1,855.50	
Subtotal Labor				1,855.50
		Task Subtotal		\$1,855.50

Job Subtotal **\$2,284.00**

Total this Invoice **\$2,284.00**

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	2,284.00	0.00	2,284.00	0.00	2,284.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Karen Chandler, your Barr project manager, at (952) 832-2813 or email at kchandler@barr.com.

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

February 8, 2021
Invoice No: 23190375.21 - 1

Total this Invoice	\$89.50
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Regarding: Management Level Water Quality Monitoring

Professional Services from December 26, 2020 to January 29, 2021

Job:	ORCH	Orchard Lk 2020 Reporting
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Task:	100	Letter Report
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Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III				
Menken, Kevin	.50	125.00	62.50	
Technician I				
Melmer, David	.30	90.00	27.00	
	.80		89.50	
Subtotal Labor				89.50
		Task Subtotal		\$89.50
		Job Subtotal		\$89.50
		Total this Invoice		\$89.50

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	89.50	0.00	89.50	0.00	89.50

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Kevin Menken, your Barr project manager, at (952) 832-2794 or email at kmenken@barr.com.

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

February 8, 2021
Invoice No: 23190375.98 - 9

Total this Invoice	\$1,155.00
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Regarding: Keller Lake Alum Treatment

Professional Services from December 26, 2020 to January 29, 2021

Job:	003	BWSR Contract Administration
Task:	001	BWSR Contract Administration

Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist IV			
Wilson, Gregory	6.60	175.00	1,155.00
	6.60		1,155.00
Subtotal Labor			1,155.00
		Task Subtotal	\$1,155.00
		Job Subtotal	\$1,155.00
		Total this Invoice	\$1,155.00

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	1,155.00	37,683.47	38,838.47	37,683.47	1,155.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Greg Wilson, your Barr project manager, at (952) 832-2672 or email at gwilson@barr.com.

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

February 8, 2021
Invoice No: 23190457.21 - 1

Total this Invoice	\$1,017.50
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Regarding: Habitat Monitoring

Professional Services from December 26, 2020 to January 29, 2021

Job:	KELL	Keller Lake 2020 Reporting
Task:	001	Analysis, Report & Presentation

Labor Charges

	Hours	Rate	Amount	
Engineer / Scientist / Specialist III				
Strong, Michael	.30	125.00	37.50	
Wold, Karen	7.00	140.00	980.00	
	7.30		1,017.50	
Subtotal Labor				1,017.50
		Task Subtotal		\$1,017.50
		Job Subtotal		\$1,017.50
		Total this Invoice		\$1,017.50

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	1,017.50	0.00	1,017.50	0.00	1,017.50

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Karen Wold, your Barr project manager, at (952) 832-2707 or email at kwold@barr.com.

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.



INVOICE

Barr Engineering Co.
4300 MarketPointe Drive, Suite 200
Minneapolis, MN 55435
Phone: 952-832-2600; Fax: 952-832-2601
FEIN #: 41-0905995 Inc: 1966

Mr. Daryl Jacobson
Black Dog WMO
City of Burnsville
13713 Frontier Court
Burnsville, MN 55337-4720

February 8, 2021
Invoice No: 23191455.00 - 2

Total this Invoice	\$1,186.00
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Regarding: BDWMO 2022 Watershed Management Plan

Professional Services from December 26, 2020 to January 29, 2021

Job:	100	Stakeholder Engagement
Task:	001	Engagement Plan

Labor Charges

	Hours	Rate	Amount
Principal			
Chandler, Karen	2.60	185.00	481.00
Engineer / Scientist / Specialist III			
Williams, Sterling	1.50	150.00	225.00
	4.10		706.00
Subtotal Labor			706.00
		Task Subtotal	\$706.00

Task:	003	Online Survey
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Labor Charges

	Hours	Rate	Amount
Engineer / Scientist / Specialist III			
Williams, Sterling	3.20	150.00	480.00
	3.20		480.00
Subtotal Labor			480.00
		Task Subtotal	\$480.00
		Job Subtotal	\$1,186.00
		Total this Invoice	\$1,186.00

	Current	Prior	Total	Received	A/R Balance
Invoiced to Date	1,186.00	934.00	2,120.00	934.00	1,186.00

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Greg Williams, your Barr project manager, at (952) 832-2945 or email at gwilliams@barr.com.

PLEASE REMIT TO ABOVE ADDRESS and INCLUDE INVOICE NUMBER ON CHECK.

Terms: Due upon receipt. 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

CAMPBELL KNUTSON
Professional Association
Attorneys at Law
Federal Tax I.D. #41-1562130
Grand Oak Office Center I
860 Blue Gentian Road, Suite 290
Eagan, Minnesota 55121
(651) 452-5000

Black Dog Watershed Management Organization
Attention: Daryl Jacobson
City of Burnsville
100 Civic Center Parkway
Burnsville MN 55337-3817

Page: 1
January 31, 2021
Account # 602-0000G
360

RE: GENERAL SERVICES
RENDERED TO DATE:

			HOURS	
01/20/2021	JJJ	Review packet, emails Daryl re: election of officers.	0.50	85.00
	JJJ	Attend Board meeting.	1.30	221.00
01/21/2021	JJJ	Review Board meeting.	0.20	34.00
		AMOUNT DUE	2.00	340.00
		TOTAL CURRENT WORK		340.00
		PREVIOUS BALANCE		\$85.00
01/25/2021		Payment - thank you		-85.00
		TOTAL AMOUNT DUE		<u>\$340.00</u>

CK
Dog
2-10-21

Amounts due over 30 days will be subject to a finance charge of .5% per month (or an annual rate of 6%). Minimum charge - 50 cents.



**CITY OF BURNSVILLE
INVOICE**

**2020 City of Burnsville Support Services
Black Dog Watershed Management Organization**

BLACK DOG WMO 2020 MEETING DATES

January 15, 2020
February 19, 2020
March 18, 2020
April 15, 2020
May 20, 2020
June 17, 2020
July 15, 2020
September 16, 2020
October 21, 2020
November 18, 2020 (meeting attempted - technical difficulties)
November 23, 2020
December 21, 2020

ADMINISTRATIVE STAFF TIME

Daryl Jacobson	160 Hours	\$ 9,910.40
Tammi Carte	64 Hours	\$ 2,348.80
Elissa Ryan	70 Hours	\$ 3,822.70
Marie Maczko	15 Hours	\$ 550.50
		<u>\$ 16,632.40</u>

CORRESPONDENCE / POSTAGE

General Correspondence	\$ 171.93
Postage	\$ 104.83
	<u>\$ 276.76</u>

SUPPLIES / PRINTING

Supplies	\$ 159.80
Black & White Printing	1221 Copies \$ 305.25
Color Printing	1727 Copies \$ 1,727.00
	<u>\$ 2,192.05</u>

2020 City of Burnsville Support Services Invoice Amount

\$ 19,101.21

OK [Signature] 2-9-21



**Dakota County Soil & Water
Conservation District**

**4100 220th Street West, Ste 102
Farmington, MN 55024**

Invoice

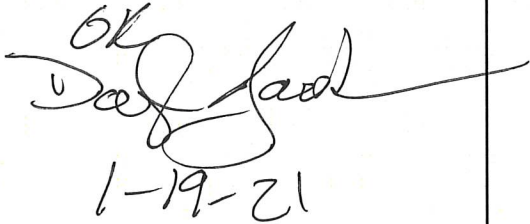
DATE	INVOICE #
12/30/2020	3054

BILL TO

Black Dog WMO
Daryl Jacobson, Administrator
13713 Frontier Court
Burnsville, MN 55337

Reference

TERMS

ITEM CODE	DESCRIPTION	HOURS	RATE	AMOUNT
	October - December 2020			
Black Dog	Website Updates and Maintenance	5.5	80.00	440.00
Black Dog	Website Hosting Fees (Per Quarter)		75.00	75.00
Black Dog	Landscaping for Clean Water Grants Coniff, Dillman, Hesse	3	250.00	750.00
Black Dog	Landscaping for Clean Water Grants Technical Assistance Coniff, Dillman, Hesse	3	500.00	1,500.00
				

Thank you.

Total \$2,765.00



CONNIFF

RESIDENTIAL RAINGARDEN



BEFORE

A raingarden is a shallow depression that captures rainwater, removes pollutants, and soaks the water into the ground.



AFTER

PRACTICE:

- Raingarden

BENEFITS:

- Runoff volume reduction
- Improved water quality
- Improved wildlife habitat
- Opportunity for public education and outreach
- Improved aesthetics

PARTNERS:

- Black Dog Watershed Management Organization

WATERSHED:

- Black Dog

INSTALLATION:

- Summer 2020

PROJECT: Installation of a 185 square foot residential raingarden.

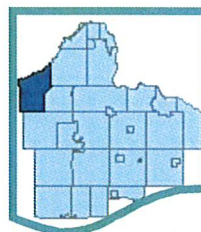
COST: Project materials cost estimated at \$593

FUNDING: Landowners receive a \$250 Landscaping for Clean Water grant as well as technical assistance provided by the Dakota County Soil and Water Conservation District

Black Dog
Watershed Management Organization

LOCATION:

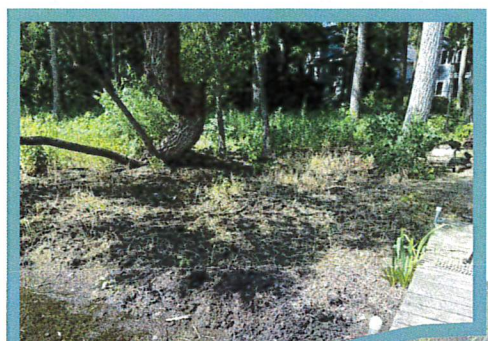
156th St W
Burnsville





DILLMAN

NATIVE SHORELINE PLANTING



BEFORE

A native shoreline planting is the use of native vegetation to protect a shoreline from existing or potential erosion.



AFTER

PRACTICE:

- Native Shoreline Planting

BENEFITS:

- Shoreline stabilization and erosion reduction
- Improved water quality
- Improved wildlife habitat
- Opportunity for public education and outreach
- Improved aesthetics

PARTNERS:

- Black Dog Watershed Management Organization

WATERSHED:

- Black Dog

INSTALLATION:

- Summer 2020

PROJECT: Installation of a 300 square foot Native Shoreline Planting

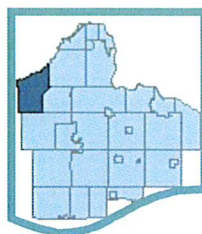
COST: Project materials cost estimated at \$264

FUNDING: Landowners receive a \$250 Landscaping for Clean Water grant as well as technical assistance provided by the Dakota County Soil and Water Conservation District

Black Dog
Watershed Management Organization

LOCATION:

Keller Lake Road
Burnsville





HESSE

RESIDENTIAL RAINGARDEN



BEFORE

A raingarden is a shallow depression that captures rainwater, removes pollutants, and soaks the water into the ground.



AFTER

PROJECT: Installation of a 200 square foot residential raingarden.

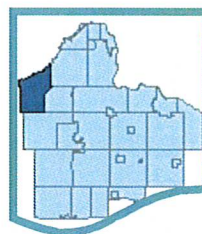
COST: Project materials cost estimated at \$1,350

FUNDING: Landowners receive a \$250 Landscaping for Clean Water grant as well as technical assistance provided by the Dakota County Soil and Water Conservation District

Black Dog
Watershed Management Organization

LOCATION:

Oakland Dr
Burnsville



PRACTICE:

- Raingarden

BENEFITS:

- Runoff volume reduction
- Improved water quality
- Improved wildlife habitat
- Opportunity for public education and outreach
- Improved aesthetics

PARTNERS:

- Black Dog Watershed Management Organization

WATERSHED:

- Black Dog

INSTALLATION:

- Summer 2020

BLACK DOG WMO
CASH ACTIVITY REPORT 2021

					Expenditures:											
				Monthly	General	Special	Special	Special								
Date	Description	Deposits	Check #	Cash	Engineering	Projects	Projects	Projects	Insurance	Legal	Admin	Public	Water	Conf	Contingency	
				Balance	Support	(General)	(Capital)	(Gen. Reserve)		& Audit	Support	Education	Quality	Public		
	Balance as of 12/31/20			572,983.92												
20-Jan	Barr Engineering Co (2020)		1745	4,253.50	2,637.50	1,508.00	-	-					108.00			
20-Jan	Campbell Knutson (2020)		1746	85.00						85.00						
20-Jan	Met Council - Environ Services (2020)		1747	3,040.00									3,040.00			
31-Jan	Interest Income	9.67														
01/31/20 Balance		9.67		7,378.50	565,615.09	2,637.50	1,508.00	-	-	-	85.00	-	-	3,148.00	-	-
Total Revenue		9.67	Total Expense		7,378.50	2,637.50	1,508.00	-	-	-	85.00	-	-	3,148.00	-	-
Less: 2020 A/R		-	Less: 2020 A/P		(7,378.50)	(2,637.50)	(1,508.00)	-	-	-	(85.00)	-	-	(3,148.00)	-	-
Total YTD 2020 Revenue		9.67	Total YTD 2021 Exp		-	-	-	-	-	-	-	-	-	-	-	-
2021 Budget				214,500.00	31,000.00	36,800.00	10,000.00	70,000.00	3,000.00	5,000.00	18,000.00	18,100.00	17,100.00	500.00	5,000.00	
Budget Remaining				214,500.00	31,000.00	36,800.00	10,000.00	70,000.00	3,000.00	5,000.00	18,000.00	18,100.00	17,100.00	500.00	5,000.00	

BLACK DOG WATER MANAGEMENT COMMISSION

Budget Performance Report

December 31, 2020

(as of January 31, 2021)

	CURRENT MONTH	YEAR TO DATE			
	ACTUAL	GENERAL FUND BUDGET	CAPITAL IMPROVEMENT FUND BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Opening Fund Balance		\$ 415,753	\$ 100,849	\$ 514,787	
REVENUES :					
Member Contributions:					
City of Apple Valley	\$ -	\$ 10,376	\$ 1,734	\$ 12,110	\$ -
City of Burnsville	-	94,293	16,256	110,549	-
City of Eagan	-	568	-	568	-
City of Lakeville	-	25,763	4,010	29,773	-
Total Member Contributions	-	131,000	22,000	153,000	-
Other Revenues:					
Interest	\$ -	\$ 40	\$ -	\$ 2,051	\$ 2,011
Grant (State of MN BWSR)	-	-	-	-	-
Total Other Revenue	-	40	-	2,051	2,011
Total Revenues	\$ -	\$ 131,040	\$ 22,000	\$ 155,051	\$ 2,011
EXPENDITURES :					
General Engineering Support	\$ 2,638	\$ 31,000	\$ -	\$ 27,591	\$ 3,409
Special Projects - General Fund	1,508	46,500	-	34,498	12,002
Special Projects - Capital Improvement Fund	-	-	-	714	(714)
Insurance	-	3,000	-	2,301	699
Legal and Audit	85	8,400	-	9,320	(920)
Administrative Support	-	18,000	-	-	18,000
Public Education	-	17,900	-	16,777	1,123
Water Quality Monitoring	3,148	15,400	-	12,891	2,509
Conference/Publications	-	500	-	26	475
Contingency	-	5,000	-	115	4,885
Total Expenditures	7,379	145,700	-	104,233	41,467
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(7,379)	(14,660)	22,000	50,819	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES PLUS OPENING FUND BALANCE				565,605	
TOTAL CASH AVAILABLE 12/31/2020	572,984				
Fund Balance 12/31/2020	<u>\$ 565,605</u>				

BLACK DOG WATER MANAGEMENT COMMISSION

Budget Performance Report January 31, 2021

	CURRENT MONTH	YEAR TO DATE			
	ACTUAL	GENERAL FUND BUDGET	CAPITAL IMPROVEMENT FUND BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
Opening Fund Balance		\$ 443,471	\$ 122,135	\$ 565,605	
REVENUES :					
Member Contributions:					
City of Apple Valley	\$ -	\$ 10,489	\$ 1,773	\$ -	\$ (12,262)
City of Burnsville	-	93,924	16,133	-	(110,057)
City of Eagan	-	580	-	-	(580)
City of Lakeville	-	26,007	4,094	-	(30,101)
Total Member Contributions	-	131,000	22,000	-	(153,000)
Other Revenues:					
Interest	\$ 10	\$ 40	\$ -	\$ 10	\$ (30)
Grant (State of MN BWSR)	-	-	-	-	-
Total Other Revenue	10	40	-	10	(30)
Total Revenues	\$ 10	\$ 131,040	\$ 22,000	\$ 10	\$ (153,030)
EXPENDITURES :					
General Engineering Support	\$ -	\$ 31,000	\$ -	\$ -	\$ 31,000
Special Projects - General Fund	-	36,800	-	-	36,800
Special Projects - Capital Improvement Fund	-	-	10,000	-	10,000
Special Projects - General Fund Reserve	-	70,000	-	-	70,000
Insurance	-	3,000	-	-	3,000
Legal and Audit	-	5,000	-	-	5,000
Administrative Support	-	18,000	-	-	18,000
Public Education	-	18,100	-	-	18,100
Water Quality Monitoring	-	17,100	-	-	17,100
Conference/Publications	-	500	-	-	500
Contingency	-	5,000	-	-	5,000
Total Expenditures	-	204,500	10,000	-	214,500
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	10	(73,460)	12,000	10	
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES PLUS OPENING FUND BALANCE				565,615	
TOTAL CASH AVAILABLE 1/31/2021	565,615				
Fund Balance 1/31/2021	\$ 565,615				

Schedule for 2022 BDWMO Plan Update - updated February 10, 2021

Phase	Task description	stakeholder engagement											2021												2022												
		commission	TAC	cities	agencies	public	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	
Phase 1 - Stakeholder Engagement	Notifying Plan review authorities and summarizing responses			X	X																																
	Interviewing BDWMO city and partner staff		X	X																																	
	Developing a stakeholder engagement plan for BWSR review and approval	X																																			
	Providing updates for the BDWMO website	X	X	X	X	X																															
	Hosting an online survey	X		X		X																															
	Establishing and meeting with a Technical Advisory Committee	X	X																																		
	Initial planning (public kickoff meeting)	X	X	X	X	X																															
	Hosting a Commissioner issue identification workshop	X		X																																	
	Attending partner and community events (as public health guidance permits)	X		X		X												?	?	?	?	?															
Phase 2 - Plan Development	Updating the Land and Water Resources Inventory	X	X																																		
	Defining issues and measurable goals	X	X																																		
	Revising BDWMO policies	X	X																																		
	Creating a Targeted Implementation Program	X	X																																		
	Compiling the complete draft Plan	X	X																																		
Phase 3 - Plan Review, Approval, and Adoption	Completing Formal 60-day Review and Responding to Comments	X		X	X																																
	Distributing Responses to Comments and Hosting Public Hearing	X		X	X	X																															
	Obtaining Plan approval by BWSR	X			X																																
	Adopting and distributing the final Plan	X		X																																	

Notes:

indicates task completed

indicates expected task duration

indicates anticipated formal review periods as required in MN Statute 103B.231

Detail by week - updated February 10, 2021

Activity	Feb-21				Mar-21					Apr-21				May-21					Jun-21				Jul-21			
	2/1/2021	2/8/2021	2/15/2021	2/22/2021	3/1/2021	3/8/2021	3/15/2021	3/22/2021	3/29/2021	4/5/2021	4/12/2021	4/19/2021	4/26/2021	5/3/2021	5/10/2021	5/17/2021	5/24/2021	5/31/2021	6/7/2021	6/14/2021	6/21/2021	6/28/2021	7/5/2021	7/12/2021	7/19/2021	7/26/2021
Hosting an online survey		O																								
Technical Advisory Committee Meeting						X	X																			
Initial planning (public kickoff meeting)											O	X														
Commission Issue Prioritization Workshop															O	X										
Land and Water Resources Inventory											O	X														

X = meeting
O = distribute materials