

Black Dog Watershed Management Commission

APPROVED **Meeting Minutes** **April 21, 2021**

MEMBERS PRESENT

Curt Enestvedt, Chair
Mike Hughes, Vice Chairperson
Scott Thureen, Secretary/Treasurer
Rollie Greeno
Tom Harmening
Frank Boyce, Alternate (late arrival 5:09)

MEMBERS ABSENT

Greg Helms, Alternate
Natalie Walker, Alternate

OTHERS PRESENT

Karen Chandler – Barr Engineering
Greg Williams – Barr Engineering
Joel Jamnik – Campbell Knutson
Daryl Jacobson – BDWMO Administrator
Marie Maczko – BDWMO Secretary

Curt Enestvedt, Chair, called the April 21, 2021, meeting to order at 5:02 pm via Zoom.

I. Approval of Agenda

Motion by Thureen, second by Hughes, to approve the April 21, 2021 Agenda as presented.

Ayes – Hughes, Thureen, Greeno, Harmening, Enestvedt
Nays – None

Motion Carried Unanimously

II. Approval of Minutes from the March 17, 2021 Meeting

Motion by Hughes, second by Greeno, to approve the March 17, 2021 Minutes as presented.

Ayes – Hughes, Thureen, Greeno, Harmening, Enestvedt
Nays – None

Motion Carried Unanimously

III. Approval of Accounts Payable

Motion by Harmening, second by Hughes, to approve payment to Barr Engineering in the amount of \$15,238.00 for services from February 27, 2021 through April 2, 2021; and, to Campbell Knutson in the amount of \$391.00 for February 2021 and March 2021 general services.

Ayes – Hughes, Thureen, Greeno, Harmening, Enestvedt
Nays – None

Motion Carried Unanimously

IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator stated that the Burnsville Finance staff are in the middle of their annual audit and still in the process of working on the 2020 end of year financial statement for Black Dog. This will be included in the Annual Activity Report that will be submitted to the State. Burnsville Finance is confident that the report will be ready for the May meeting.

No Formal Action Required

V. Approval of the 2020 Annual Activity Report

The Commission is required by the Joint Powers Agreement to generate and distribute an Annual Activity Report. A draft of the 2020 Annual Activity Report was provided to the Commission for review prior to this meeting. Karen Chandler, Barr Engineering, briefly shared her screen and noted that there is a lot of information in the report, and is similar each year. One correction to the Annual Activity Report was found and will be corrected. Once the Annual Financial Statement is in from Burnsville the 2020 Annual Activity Report will be ready to go out to the appropriate parties.

Motion by Thureen, second by Harmening, to approve the Annual Activity Report with the correction and authorize staff to distribute it to the appropriate parties.

Ayes – Hughes, Thureen, Greeno, Harmening, Enestvedt
Nays – None

Motion Carried Unanimously

VI. Review Watershed Plan Update Items

Barr Engineering reviewed the current items related to the Watershed Plan Update. Curt Enestvedt asked if they had a significant amount of response from the Questionnaire. Greg Williams, Barr Engineering, said that there was 80 that took the online survey. Chandler thanked the SWCD for the shout out on their Facebook page for the more in-depth meeting that follows at 5:30 p.m.

No Formal Action Required

VII. Miscellaneous

1. Next Meeting will be May 19, 2021
2. Barr Engineering and Burnsville will be working on the draft budget and work plan to bring to the May meeting, it needs to be finalized in June.

VIII. Adjournment

Motion by Greeno, second by Harmening to adjourn at 5:22 pm.

Ayes – Hughes, Thureen, Greeno, Harmening, Enestvedt
Nays – None

Motion Carried Unanimously