

Black Dog Watershed Management Commission

APPROVED **Meeting Minutes** **January 20, 2021**

MEMBERS PRESENT

Scott Thureen, Secretary/Treasurer
Curt Enestvedt
Mike Hughes
Frank Boyce, Alternate (voting)
Greg Helms, Alternate (voting)
Natalie Walker, Alternate

MEMBERS ABSENT

Rollie Greeno
Tom Harmening

OTHERS PRESENT

Karen Chandler – Barr Engineering
Greg Williams – Barr Engineering
Samantha Berger – City of Apple Valley
Joel Jamnik, Campbell Knutson
Lindsey Albright – Dakota County Soil and Water Conservation District
Ann Messerschmidt – City of Lakeville
Daryl Jacobson – BDWMO Administrator
Tammi Carté – BDWMO Secretary

Scott Thureen, Secretary/Treasurer, called the January 20, 2021, meeting to order at 5:03pm via WebEx.

I. Approval of Agenda

Motion by Helms, second by Enestvedt, to approve the January 20, 2021 Agenda as presented.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

II. Approval of Minutes from the December 21, 2020 Meeting

Motion by Helms, second by Enestvedt, to approve the December 21, 2020 Minutes as presented.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

III. Approval of Accounts Payable

Motion by Helms, second by Enestvedt, to approve payments to Barr Engineering in the amount of \$4,253.50 for services from November 27, 2020 through December 25, 2020; and, to Campbell Knutson in the amount of \$85.00 for December 2020 general services; and, to Metropolitan Council in the amount of \$3,040 for CAMP.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

IV. Review Budget Performance Reports

Daryl Jacobson, BDWMO Administrator – not much activity to report – wrapping up 2020 financials.

No Formal Action Required

V. Election of Officers for 2021

The Black Dog WMO Joint Powers Agreement requires that officers are elected each year for the positions of Chair, Vice Chair, and Secretary/Treasurer. Currently the officers are:

Chair – Vacant
Vice Chair – Vacant
Secretary/Treasurer – Scott Thureen

Officer nominations are Curt Enestvedt for Chair, Mike Hughes for Vice-Chair, and Scott Thureen to continue as Secretary/Treasurer. Commissioners present were Curt Enestvedt, Mike Hughes, and Scott Thureen. Voting alternates present were Frank Boyce and Greg Helms.

Motion by Thureen, second by Helms, elect Curt Enestvedt as the Commission Chair; and, Mike Hughes as the Commission Vice-Chair; and, Scott Thureen, as the Commission Secretary/Treasurer for the 2021 term.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

VI. Approval of the 10 Year Plan Revised Stakeholder Engagement Plan and Technical Advisory Committee List

A copy of the revised stakeholder engagement plan and memo regarding the technical advisory committee was provided to the Commission for review prior to this meeting. Revisions to the engagement plan are needed based on comments from the Board of Soil and Water Resources.

To meet the statute requirement, the Stakeholder Engagement Plan has been revised to include an initial planning and kickoff meeting. It could be scheduled during a regular Commission meeting via Webex. This will provide a public input opportunity and be attended by Commissioners. The additional cost for this plan revision is \$1,200. Barr Engineering would compile all comments from the planning and kickoff meeting.

To comply with Minnesota rules for the Technical Advisory Committee (TAC) workshop, the meeting purpose is to identify issues, resources, review goals and policies, review implementation, activities and coordination.

Motion by Thureen, second by Hughes, to approve the 10 Year Plan revised Stakeholder Engagement Plan; and, to allocate an additional cost of \$1,200 to Barr Engineering for planning a kickoff meeting.

Motion by Thureen, second by Helms, to direct Barr Engineering to invite individuals and organizations to participate in the Technical Advisory Committee.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

VII. Approval of Engineering Fees for 2021

Barr Engineering is requesting an adjustment to their fees for 2021. A copy of their letter and proposed 2021 fee schedule was provided to the Commission for review prior to this meeting.

Motion by Thureen, second by Helms, to approve the Barr Engineering Fee Schedule for 2021.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

VIII. Approval of 2021 Joint Powers Agreement with Dakota County SWCD

The Joint Powers Agreement with the SWCD was reviewed by the Black Dog WMO attorney prior to tonight's meeting. The 2021 SWCD work plan and budget were previously approved by the commission.

Motion by Helms, second by Hughes, to approve the Joint Powers Agreement with Dakota County SWCD for 2021.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

IX. Approval of Official Depositories for Commission Funds

Auditors recommend the Commission designate official depositories for its funds on an annual basis. Current depositories are the US Bank in St. Paul and the League of MN Cities 4M Fund. These depositories have served the commission well and staff recommends continuing with them.

Motion by Thureen, second by Hughes, to approve the US Bank in St. Paul and the League of MN Cities 4M Fund as the official depositories for the Black Dog WMO funds.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

X. Approve Official Newspaper for the Black Dog WMO

The JPA requires the Commission designate an official newspaper. In 2020 the Black Dog WMO used the Sun Thisweek as its official newspaper. Historically the same official newspaper as the City of Burnsville has been adopted because that community represents the majority of land area within the WMO. Staff recommends

the Commission continue with the Sun Thisweek as the official newspaper. Items typically published in the official newspaper are public notices.

Motion by Hughes, second by Helms, to approve the Burnsville Sun Thisweek as the official Black Dog WMO newspaper for 2021.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously

XI. Miscellaneous

1. The next scheduled meeting is February 17, 2021.
2. Lindsey Albright – Dakota County Soil and Water Conservation District – Their website update continues. They will design the Black Dog WMO website similarly to theirs for continuity. The cost of this update was approved in 2020. The design updates should be ready to go live during the first half of 2021. The Landscaping for Clean Water Program is now completely virtual.

XII. Adjournment

Motion by Thureen, second by Hughes, to adjourn at 5:51pm.

Ayes – Thureen, Enestvedt, Hughes, Boyce, Helms
Nays – None

Motion Carried Unanimously